### **Auditing Procedures Report**

| Issued under Public Act 2 of 1968, as amended . |                               |             |                |  |  |  |  |  |  |
|---|-------------------------------|-------------|----------------|--|--|--|--|--|--|
| Unit Name Hillsdale County                      | County HILLSDALE              | Type COUNTY | MuniCode 30000 |  |  |  |  |  |  |
| Opinion Date June 27, 2008                      | Audit Submitted June 28, 2008 | Fiscal Year | 2007           |  |  |  |  |  |  |

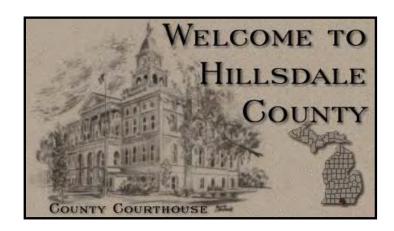
If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

# Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No".

|   | · •  |  |  |  |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|--|--|--|--|
| X | 1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?  |  |  |  |  |  |  |  |  |  |  |
|   | 2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?  |  |  |  |  |  |  |  |  |  |  |
|   | 3. Were the local unit's actual expenditures within the amounts authorized in the budget?  |  |  |  |  |  |  |  |  |  |  |
| X | 4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?   |  |  |  |  |  |  |  |  |  |  |
| X | 5. Did the local unit adopt a budget for all required funds?   |  |  |  |  |  |  |  |  |  |  |
| X | 6. Was a public hearing on the budget held in accordance with State statute?   |  |  |  |  |  |  |  |  |  |  |
| X | 7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?   |  |  |  |  |  |  |  |  |  |  |
| X | 8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?   |  |  |  |  |  |  |  |  |  |  |
| X | 9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?  |  |  |  |  |  |  |  |  |  |  |
| X | 10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)  |  |  |  |  |  |  |  |  |  |  |
| X | 11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.) |  |  |  |  |  |  |  |  |  |  |
|   | 12. Is the local unit free of repeated reported deficiencies from previous years?  |  |  |  |  |  |  |  |  |  |  |
| X | 13. Is the audit opinion unqualified?  14. If not, what type of opinion is it? NA  |  |  |  |  |  |  |  |  |  |  |
| X | 15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?  |  |  |  |  |  |  |  |  |  |  |
| X | 16. Has the board or council approved all disbursements prior to payment as required by charter or statute?  |  |  |  |  |  |  |  |  |  |  |
| X | 17. To your knowledge, were the bank reconciliations that were reviewed performed timely?  |  |  |  |  |  |  |  |  |  |  |
| X | 18. Are there reported deficiencies?   |  |  |  |  |  |  |  |  |  |  |
|   | General Fund Revenue: 10,384,826 General Fund Balance: 1,342,067   |  |  |  |  |  |  |  |  |  |  |
|   | General Fund Expenditure: 10,914,513  Governmental Activities Long-Term Debt (see 4,223,684  |  |  |  |  |  |  |  |  |  |  |
|   | Major Fund Deficit Amount: None instructions):   |  |  |  |  |  |  |  |  |  |  |

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

| CPA (First Name)   | David           | Last Fisher<br>Name      |              | Ten Digit License Number 1101010337 |    |                |           |                |
|--------------------|-----------------|--------------------------|--------------|-------------------------------------|----|----------------|-----------|----------------|
| CPA Street Address | 675 Robinson Rd | City Jackson             |              | State                               | Mi | Zip Code 49203 | Telephone | (517) 787-6503 |
| CPA Firm Name      | Rehmann Robson  | Unit's Street<br>Address | 29 N. Howell | City Hillsdale Zip Code             |    |                |           | Zip Code 49242 |



# **Financial Statements**

For the Fiscal Year Ended December 31, 2007



# HILLSDALE COUNTY, MICHIGAN

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# HILLSDALE COUNTY, MICHIGAN

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#### INDEPENDENT AUDITORS' REPORT

June 27, 2008

To the Board of Commissioners of Hillsdale County Hillsdale, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *HILLSDALE COUNTY*, *MICHIGAN* as of and for the year ended December 31, 2007, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Hillsdale County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Hillsdale County, Michigan*, as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof, and the budgetary comparisons for the general fund and major special revenue funds, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3-8 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with Government Auditing Standards, we have also issued our report dated June 27, 2008, on our consideration of the County's internal controls over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hillsdale County's basic financial statements. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of Hillsdale County. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

Rehmann Lohson

# MANAGEMENT'S DISCUSSION and ANALYSIS

#### **Using this Annual Report**

The following discussion and analysis of the financial performance for County of Hillsdale ("County") provides an overview of the County's financial activities for the fiscal year ended December 31, 2007. Please read it in conjunction with the County's financial statements which follow this section.

#### **Financial Highlights**

The following represents the most significant financial highlights for the year ended December 31, 2007:

- In 2004, the State of Michigan mandated a change in the way Michigan counties are funded. Revenue sharing for counties was eliminated and replaced by a shift in the county property tax collections over the course of the subsequent 3 years. Counties were required to begin setting aside 1/3 of property tax collections each year from 2004 through 2006 to supplement the lost revenue sharing. According to projections by the State of Michigan, this alternative funding method should keep Hillsdale County at similar revenue levels through the year 2010.
- Accessibility at the County Courthouse was improved through the construction of an elevator and handicap accessible restrooms on the east side of the building. The \$1 million project was financed in part with a \$600,000 installment purchase contract at 4.2% over 5 years. Construction was completed in the spring of 2008.
- The Hillsdale County Medical Care Facility had another strong year, posting a surplus of \$1,142,101. Construction continued on the \$8 million addition, which increased the number of private rooms at the Facility from 24 to 120 when completed in the spring of 2008.
- Lower interest rates prompted the refunding of the Water System Bonds for the Village of Jonesville, savings the residents approximately \$60,000 over the remaining life of the bonds.

#### **Overview of the Financial Statements**

The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements - The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business and, therefore, are prepared using the accrual basis of accounting. These statements provide a longer-term view of the County's finances and whether taxpayers have funded the full cost of providing government services. The first two statements are government-wide and include the following:

• The *statement of net assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

• The *statement of activities* presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*).

Fund financial statements – A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County of Hillsdale, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Fund financial statements report the County's operations in more detail than the government-wide financial statements. These statements present a short-term view and tell how taxpayer resources were spent during the year. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

• Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statement, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the County's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

- Proprietary Funds Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Internal service funds are an accounting device used to accumulate and allocate workers compensation costs internally among the County's various functions. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.
- Fiduciary Funds Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the County of Hillsdale's own programs. The basis of accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### The County as a Whole

The Statement of Net Assets and the Statement of Activities report information about the County as a whole and about its activities in a way that helps explain the condition of the County. These statements include all assets and liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. In a condensed format, the table below shows a comparison of the net assets (in thousands of dollars) of the County as of the end of the current and prior year.

|   | Governmental     |                  | Business         | s-Type           |                  |             |  |
|---|------------------|------------------|------------------|------------------|------------------|-------------|--|
|   | Activ            | <u>vities</u>    | Activ            | <u>ities</u>     | <u>Total</u>     |             |  |
|   | <u>2006</u>      | <u>2007</u>      | <u>2006</u>      | <u>2007</u>      | <u>2006</u>      | <u>2007</u> |  |
| Current Assets                          | \$ 9,886         | \$ 9,592         | \$ 16,095        | \$ 11,960        | \$ 25,981        | \$ 21,552   |  |
| Capital Assets                          | 3,667            | 4,567            | 4,467            | 9,991            | 8,134            | 14,558      |  |
| Total Assets                            | <u>\$ 13,553</u> | <u>\$ 14,159</u> | \$ 20,562        | <u>\$ 21,951</u> | <u>\$ 34,115</u> | \$ 36,110   |  |
| Current Liabilities                     | \$ 1,898         | \$ 2,147         | \$ 4,491         | \$ 3,122         | \$ 6,389         | \$ 5,269    |  |
| Long-term Liabilities                   | 3,566            | 4,224            | 12,010           | 13,780           | 15,576           | 18,004      |  |
| Total Liabilities                       | \$ 5,464         | \$ 6,371         | <u>\$ 16,501</u> | \$ 16,902        | <u>\$ 21,965</u> | \$ 23,273   |  |
| Net Assets:                             |                  |                  |                  |                  |                  |             |  |
| Invested in Capital Assets, net of debt | \$ 2,296         | \$ 2,680         | \$ 1,521         | \$ 221           | \$ 3,817         | \$ 2,901    |  |
| Restricted                              | 4,115            | 3,388            | 667              | 596              | 4,782            | 3,984       |  |
| Unrestricted                            | 5,122            | 1,720            | 1,873            | 4,232            | 3,551            | 5,952       |  |
| Total Net Assets                        | \$ 8,089         | \$ 7,788         | \$ 4,061         | \$ 5,049         | \$ 12,150        | \$ 12,837   |  |
|   | =======          | =======          | ========         | ========         | =======          | ========    |  |

The County's combined net assets increased 5.6% from a year ago - - increasing from \$12.1 million to \$12.8 million. Governmental activities experienced a small decrease in net assets of \$301 thousand (3.7%). Business-type activities experienced a \$988 thousand increase in net assets (24.3%), mainly due to continued favorable financial results at the Medical Care Facility.

The following table shows the changes in net assets (in thousands of dollars) of the County during the current and prior year.

|                                    | Governmental<br>Activities |                    | Business<br>Activi | • 1              | Total              |                 |  |
|------------------------------------|----------------------------|--------------------|--------------------|------------------|--------------------|-----------------|--|
|                                    | 2006                       | 2007               | 2006               | 2007             | 2006               | 2007            |  |
| Program Revenues                   |                            |                    |                    |                  |                    |                 |  |
| Charges for Services               | \$ 2,278                   | \$ 2,177           | \$ 11,863          | \$ 12,452        | \$ 14,141          | \$ 14,629       |  |
| Operating Grants and Contributions | 3,300                      | 2,764              | 3,617              | 4,868            | 6,917              | 7,632           |  |
| Capital Grants and Contributions   | 0                          | 0                  | 0                  | 0                | 0                  | 0               |  |
| General Revenues                   |                            |                    |                    |                  |                    |                 |  |
| Property Taxes - general purposes  | 8,667                      | 7,473              | 0                  | 0                | 8,667              | 7,473           |  |
| State Shared Revenue               | 0                          | 0                  | 0                  | 0                | 0                  | 0               |  |
| Unrestricted Investment Earnings   | 214                        | 331                | 0                  | 0                | 214                | 331             |  |
| Transfers and Other Revenue        | 450                        | 666                | (450)              | (666)            | 0                  | 0               |  |
| Total Revenues                     | <u>\$ 14,909</u>           | <u>\$ 13,411</u>   | <u>\$ 15,030</u>   | <u>\$ 16,654</u> | \$ 29,939          | \$ 30,065       |  |
| Program Expenses                   |                            |                    |                    |                  |                    |                 |  |
| General Government                 | \$ 2,467                   | \$ 3,756           | \$ 0               | \$ 0             | \$ 2,467           | \$ 3,756        |  |
| Legislative                        | 118                        | 133                | 0                  | 0                | 118                | 133             |  |
| Judicial                           | 1,767                      | 1,939              | 0                  | 0                | 1,767              | 1,939           |  |
| Public Safety                      | 3,461                      | 3,706              | 0                  | 0                | 3,461              | 3,706           |  |
| Public Works                       | 19                         | 20                 | 0                  | 0                | 19                 | 20              |  |
| Health and Welfare                 | 2,319                      | 2,747              | 0                  | 0                | 2,319              | 2,747           |  |
| Other governmental activities      | 3,731                      | 1,398              | 0                  | 0                | 3,731              | 1,398           |  |
| Interest on Long-Term Debt         | 0                          | 13                 | 0                  | 0                | 0                  | 13              |  |
| Medical Care Facility Operations   | 0                          | 0                  | 12,850             | 13,292           | 12,850             | 13,292          |  |
| Delinquent Tax Collection          | 0                          | 0                  | 205                | 1,238            | 205                | 1,238           |  |
| Emergency Services                 | 0                          | 0                  | 789                | 799              | 789                | 799             |  |
| Geographic Information Services    | 0                          | 0                  | 38                 | 30               | 38                 | 30              |  |
| Board of Public Works              | 0                          | 0                  | 232                | 307              | 232                | 307             |  |
| Total Expenses                     | \$ 13,882                  | \$ 13,712          | <u>\$ 14,114</u>   | <u>\$ 15,666</u> | <u>\$ 27,996</u>   | \$ 29,378       |  |
| Change in Net Assets               | \$ 1,027<br>======         | \$ (301)<br>====== | \$ 916             | \$ 988<br>====== | \$ 1,943<br>====== | \$ 687<br>===== |  |

#### **Governmental Activities**

Total governmental revenues decreased by nearly \$1.5 million due to the "tax shift" mandated by the State of Michigan. Governmental expenses decreased slightly (1.2%).

#### **Business-Type Activities**

The County's business-type activities consist primarily of the Medical Care Facility Fund. Medical Care Facility revenue increased approximately \$336 thousand and expenses increased approximately \$102 thousand. The year's surplus of \$1.14 million, along with the prior year's surplus of \$925 thousand, represents a tremendous improvement over the \$1.18 million in total losses incurred over the previous three years. The improvement is the result of full occupancy levels at the Facility.

#### The County's Funds

The fund financial statements provide detailed information about the most significant funds, not the County as a whole. The County Board creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millages. The County's Major Governmental Funds for 2007 include the General Fund, the Revenue Sharing Reserve Fund, and the Senior Center Debt Service Fund.

The General Fund pays for most of the County's governmental services. The most significant are public safety, general government, judicial, and employee benefits, which incurred expenses of approximately \$3.1 million, \$2.6 million, \$1.9 million, and \$1.6 million, respectively. Some of these services are partially supported by State and Federal grants, with the remaining cost funded by general revenue sources of the General Fund.

The Revenue Sharing Reserve Fund is used to account for the accelerated property tax collections which replaced State Revenue Sharing beginning in the year 2005. During 2007, no further transfers were made into the fund, and \$857,640 was transferred out to the General Fund (representing what would have been received in State Revenue Sharing). The remaining balance in the fund at December 31, 2007, was \$2,593,367.

The Senior Center Debt Service Fund was used to account for principal and interest payments on the 2006 Senior Center Bond Issue. Lease payments received from the Senior Center cover these bond payments.

Major Proprietary Funds for the year include the Medical Care Facility Fund and the 2006 Delinquent Tax Revolving Fund.

#### **General Fund Budgetary Highlights**

The year ended December 31, 2007 was the first time in five years that the General Fund spent <u>less</u> than the revenue for the year, resulting in a surplus of \$117,821. Much of the turn-around was due to a change in health insurance coverage to health reimbursement accounts (HRA) for approximately 60% of the employees, which saved about \$150,000.

Over the course of the year, the Board of Commissioners amended the budget to take into account unexpected events during the year. A change in accounting software in February, 2007, caused employee benefits to be posted to individual departments instead of a lump sum; therefore, each individual departmental budget was amended. Budgets were also amended to reflect the cost savings of the new health insurance coverage.

#### **Capital Asset and Debt Administration**

At the end of the fiscal year 2007, the County had approximately \$14,557,455 (net of depreciation) invested in a broad range of capital assets, including land, buildings, vehicles, equipment, etc. Details of the County's capital assets are contained in the notes to the financial statements. Major increases for the year included the Medical Care Facility addition and the Courthouse Elevator project (both completed in the spring of 2008)

The County continues to pay down debt obligations related to capital investments, although there was \$600,000 in new debt added during 2007 for the Courthouse Elevator project. At December 31, 2007, debt related to capital assets of governmental activities totaled \$4,223,684. Debt related to business-type activities totaled \$13,780,000, most of which relates to the Medical Care Facility.

#### **Economic Factors and Next Year's Budgets and Rates**

The economy continues to struggle, both locally and nationally. Of major concern this year is the decline in residential property values due to the poor housing market. Agricultural land continues to flourish, but this represents only 25% of the County's tax base. The County budgeted for a 4% growth in taxable value for 2008, but only experienced 2.3% growth. The 2009 budget will project zero growth, which will present a challenge for individual departmental budgets. The savings from health insurance changes will continue as more employee groups are added to the HRA plan, but this may not be enough to offset the expected lack of revenue growth.

#### **Contacting the County's Management**

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the County Treasurer's office at 29 North Howell Street, Hillsdale.

# BASIC FINANCIAL STATEMENTS

# GOVERNMENT-WIDE FINANCIAL STATEMENTS

### Statement of Net Assets December 31, 2007

|   | Primary Government |             |                      |            |    |            |    |            |  |  |
|---|--------------------|-------------|----------------------|------------|----|------------|----|------------|--|--|
|   | Go                 | overnmental | <b>Business-type</b> |            |    |            | (  | Component  |  |  |
|   |                    | Activities  | Activities           |            |    | Total      |    | Units      |  |  |
| Assets  |                    |             |                      |            |    |            |    |            |  |  |
| Cash and cash equivalents                       | \$                 | 5,026,799   | \$                   | 6,478,103  | \$ | 11,504,902 | \$ | 1,014,880  |  |  |
| Receivables, net                                |                    | 4,565,588   |                      | 5,473,199  |    | 10,038,787 |    | 1,130,877  |  |  |
| Internal balances                               |                    | _           |                      | -          |    | _          |    | -          |  |  |
| Prepaid items and other assets                  |                    | _           |                      | 8,662      |    | 8,662      |    | 791,657    |  |  |
| Capital assets not being depreciated            |                    | 330,003     |                      | 6,992,170  |    | 7,322,173  |    | 4,502,480  |  |  |
| Capital assets being depreciated, net           |                    | 4,236,645   |                      | 2,998,637  |    | 7,235,282  |    | 24,930,134 |  |  |
| Total assets                                    |                    | 14,159,035  |                      | 21,950,771 |    | 36,109,806 |    | 32,370,028 |  |  |
| Liabilities                                     |                    |             |                      |            |    |            |    |            |  |  |
| Accounts payable and accrued expenses           |                    | 595,035     |                      | 2,328,093  |    | 2,923,128  |    | 892,187    |  |  |
| Unearned revenue                                |                    | 1,552,001   |                      | 793,551    |    | 2,345,552  |    | -          |  |  |
| Long-term liabilities:                          |                    |             |                      |            |    |            |    |            |  |  |
| Due within one year                             |                    | 380,862     |                      | 2,320,000  |    | 2,700,862  |    | 81,000     |  |  |
| Due in more than one year                       |                    | 3,842,822   |                      | 11,460,000 |    | 15,302,822 |    | 297,403    |  |  |
| Total liabilities                               |                    | 6,370,720   |                      | 16,901,644 |    | 23,272,364 |    | 1,270,590  |  |  |
| Net assets                                      |                    |             |                      |            |    |            |    |            |  |  |
| Invested in capital assets, net of related debt |                    | 2,680,367   |                      | 220,807    |    | 2,901,174  |    | 29,432,614 |  |  |
| Restricted for:                                 |                    |             |                      |            |    |            |    |            |  |  |
| Debt service                                    |                    | 566         |                      | -          |    | 566        |    | -          |  |  |
| Endowments and trusts                           |                    | 3,161       |                      | -          |    | 3,161      |    | -          |  |  |
| Other purposes                                  |                    | 3,384,442   |                      | 595,806    |    | 3,980,248  |    | -          |  |  |
| Unrestricted                                    |                    | 1,719,779   |                      | 4,232,514  |    | 5,952,293  |    | 1,666,824  |  |  |
| Total net assets                                | \$                 | 7,788,315   | \$                   | 5,049,127  | \$ | 12,837,442 | \$ | 31,099,438 |  |  |

# Statement of Activities For the Year Ended December 31, 2007

|  |               | l             |                   |                   |                |
|--|---------------|---------------|-------------------|-------------------|----------------|
|  |               |               | Operating         | Capital           |                |
|  |               | Charges       | <b>Grants and</b> | <b>Grants and</b> | Net (Expense)  |
| Functions/Programs                     | Expenses      | for Services  | Contributions     | Contributions     | Revenue        |
| Primary government                     |               |               |                   |                   |                |
| Governmental activities:               |               |               |                   |                   |                |
| Legislative                            | \$ 132,541    | \$ -          | \$ -              | \$ -              | \$ (132,541)   |
| Judicial                               | 1,939,080     | 721,123       | 1,173,305         | -                 | (44,652)       |
| General government                     | 3,755,502     | 641,306       | 350,016           | -                 | (2,764,180)    |
| Public safety                          | 3,706,083     | 516,370       | 418,149           | -                 | (2,771,564)    |
| Public works                           | 20,086        | -             | ·<br>-            | -                 | (20,086)       |
| Health and welfare                     | 2,746,986     | 245,614       | 778,205           | -                 | (1,723,167)    |
| Recreation and cultural                | 65,670        | 36,471        | 26,359            | -                 | (2,840)        |
| Other governmental activities          | 1,332,678     | 16,209        | 17,886            | -                 | (1,298,583)    |
| Interest on long-term debt             | 12,970        | -             | -                 | -                 | (12,970)       |
| Total governmental activities          | 13,711,596    | 2,177,093     | 2,763,920         |                   | (8,770,583)    |
| Business-type activities:              |               |               |                   |                   |                |
| Medical Care Facility                  | 13,291,472    | 10,941,809    | 3,491,764         | -                 | 1,142,101      |
| Delinquent tax collections/forfeitures | 1,237,626     | 807,631       | 1,012,501         | -                 | 582,506        |
| Emergency services                     | 799,135       | 700,003       | 49,471            | -                 | (49,661)       |
| Geographic information services        | 30,328        | 3,051         | 6,875             | -                 | (20,402)       |
| Board of Public Works                  | 307,178       | 22            | 307,145           | -                 | (11)           |
| Total business-type activities         | 15,665,739    | 12,452,516    | 4,867,756         |                   | 1,654,533      |
|  |               |               |                   |                   |                |
| Total primary government               | \$ 29,377,335 | \$ 14,629,609 | \$ 7,631,676      | \$ -              | \$ (7,116,050) |
| Component units                        |               |               |                   |                   |                |
| County Drains                          | \$ 425,750    | \$ 162,785    | \$ 212,300        | \$ -              | \$ (50,665)    |
| County Roads                           | 7,427,907     | 1,801,051     | 5,727,818         | <u>-</u>          | 100,962        |
| Total component units                  | \$ 7,853,657  | \$ 1,963,836  | \$ 5,940,118      | \$ -              | \$ 50,297      |

### COUNTY OF HILLSDALE, MICHIGAN Statement of Activities (Concluded) For the Year Ended December 31, 2007

| Functions/Programs                   | overnmental<br>Activities | В  | usiness-type<br>Activities | Total       | Component<br>Units |            |  |
|--------------------------------------|---------------------------|----|----------------------------|-------------|--------------------|------------|--|
| Changes in net assets                |                           |    |                            |             |                    |            |  |
| Net (expense) revenue                | \$<br>(8,770,583)         | \$ | 1,654,533 \$               | (7,116,050) | \$                 | 50,297     |  |
| General revenues:                    |                           |    |                            |             |                    |            |  |
| Property taxes                       | 7,472,799                 |    | -                          | 7,472,799   |                    | -          |  |
| Unrestricted investment earnings     | 330,785                   |    | -                          | 330,785     |                    | 64,741     |  |
| Transfers - internal activities      | 666,236                   |    | (666,236)                  |             |                    |            |  |
| Total general revenues and transfers | 8,469,820                 |    | (666,236)                  | 7,803,584   |                    | 64,741     |  |
| Change in net assets                 | (300,763)                 |    | 988,297                    | 687,534     |                    | 115,038    |  |
| Net assets, beginning of year        | <br>8,089,078             |    | 4,060,830                  | 12,149,908  |                    | 30,984,400 |  |
| Net assets, end of year              | \$<br>7,788,315           | \$ | 5,049,127 \$               | 12,837,442  | \$                 | 31,099,438 |  |

# FUND FINANCIAL STATEMENTS

#### Balance Sheet Governmental Funds December 31, 2007

|  |    | General            |    | Revenue<br>Sharing<br>Reserve |    | Senior<br>Center<br>Debt<br>Service |    | Nonmajor<br>Funds      |    | Totals                 |
|--|----|--------------------|----|-------------------------------|----|-------------------------------------|----|------------------------|----|------------------------|
| Assets                                     | ď  | 647.000            | ¢. | 2.500.246                     | Φ  | 112                                 | ¢  | 1 720 550              | ¢  | 4 074 025              |
| Cash and cash equivalents Taxes receivable | \$ | 647,008<br>621,198 | \$ | 2,589,246                     | \$ | 113                                 | \$ | 1,738,558<br>1,173,928 | \$ | 4,974,925<br>1,795,126 |
| Accounts receivable                        |    | 120,724            |    | -                             |    | 1,990,000                           |    | 33,418                 |    | 2,144,142              |
| Grants receivable                          |    | 200,435            |    | -                             |    | 1,990,000                           |    | 37,481                 |    | 237,916                |
| Advance to component unit                  |    | 357,968            |    |                               |    |                                     |    | 37,401                 |    | 357,968                |
| Interest receivable                        |    | 21,409             |    | 4,121                         |    | -                                   |    | 4,906                  |    | 30,436                 |
| interest receivable                        |    | 21,409             |    | 4,121                         |    |                                     |    | 4,500                  |    | 30,430                 |
| TOTAL ASSETS                               | \$ | 1,968,742          | \$ | 2,593,367                     | \$ | 1,990,113                           | \$ | 2,988,291              | \$ | 9,540,513              |
| LIABILITIES AND<br>FUND BALANCES           |    |                    |    |                               |    |                                     |    |                        |    |                        |
| Liabilities                                | Φ. | 4.54.400           | Φ. |                               | Φ. |                                     | Φ. | 212.050                | Φ. | 251255                 |
| Accounts payable                           | \$ | 151,408            | \$ | -                             | \$ | -                                   | \$ | 212,958                | \$ | 364,366                |
| Accrued expenditures                       |    | 97,194             |    | -                             |    | -                                   |    | 13,434                 |    | 110,628                |
| Due to other governments                   |    | 270.072            |    | -                             |    | 1 000 000                           |    | 58,000                 |    | 58,000                 |
| Deferred revenue                           |    | 378,073            |    | -                             |    | 1,990,000                           |    | 1,173,928              |    | 3,542,001              |
| Total liabilities                          |    | 626,675            |    | -                             |    | 1,990,000                           |    | 1,458,320              |    | 4,074,995              |
| Fund balances                              |    |                    |    |                               |    |                                     |    |                        |    |                        |
| Reserved for advances                      |    | 357,968            |    | -                             |    | -                                   |    | -                      |    | 357,968                |
| Reserved for family counseling             |    | 20,584             |    | -                             |    | -                                   |    | -                      |    | 20,584                 |
| Unreserved:                                |    |                    |    |                               |    |                                     |    |                        |    |                        |
| Undesignated                               |    | 963,515            |    | 2,593,367                     |    | 113                                 |    | -                      |    | 3,556,995              |
| Undesignated, reported in nonmajor:        |    |                    |    |                               |    |                                     |    |                        |    |                        |
| Special revenue funds                      |    | -                  |    | -                             |    | -                                   |    | 791,075                |    | 791,075                |
| Debt service funds                         |    | -                  |    | -                             |    | -                                   |    | 473                    |    | 473                    |
| Capital projects funds                     |    | -                  |    | -                             |    | -                                   |    | 735,262                |    | 735,262                |
| Permanent funds                            |    | -                  |    | -                             |    | -                                   |    | 3,161                  |    | 3,161                  |
| Total fund balances                        |    | 1,342,067          |    | 2,593,367                     |    | 113                                 |    | 1,529,971              |    | 5,465,518              |
| TOTAL LIABILITIES                          |    |                    |    |                               |    |                                     |    |                        |    |                        |
| AND FUND BALANCES                          | \$ | 1,968,742          | \$ | 2,593,367                     | \$ | 1,990,113                           | \$ | 2,988,291              | \$ | 9,540,513              |

# Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets December 31, 2007

| Fund balances - total governmental funds   | \$<br>5,465,518 |
|--|-----------------|
| Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:  |                 |
| Capital assets used in governmental activities are not financial resources, and therefore not reported in the funds.   |                 |
| Add: capital assets not being depreciated  | 330,003         |
| Add: capital assets being depreciated, net   | 4,236,645       |
| Because the focus of governmental funds is on short-term financing, some assets will not be available to pay for current-period expeditures. Those assets, such as certain receivables, are offset by deferred revenue in the governmental funds.                |                 |
| Add: deferred loans receivable   | 1,990,000       |
| Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net assets. |                 |
| Add: net assets of governmental activities accounted for in the internal service fund  | 29,161          |
| Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the funds.  |                 |
| Subtract: bonds and leases payable   | (3,876,281)     |
| Subtract: compensated absences   | (347,403)       |
| Subtract: accrued interest on long-term liabilities  | (39,328)        |
| Net assets of governmental activities  | \$<br>7,788,315 |

#### Statement of Revenue, Expenditures and Changes in Fund Balances Governmental Funds

#### For the Year Ended December 31, 2007

|                                      |    | General    |    | Revenue<br>Sharing<br>Reserve | Senior<br>Center<br>Debt<br>Service |    | Nonmajor<br>Funds | Totals      |
|--------------------------------------|----|------------|----|-------------------------------|-------------------------------------|----|-------------------|-------------|
| Revenue                              |    |            |    |                               |                                     |    |                   |             |
| Taxes and special assessments        | \$ | 6,414,219  | \$ | - \$                          | -                                   | \$ | 1,058,580         | 7,472,799   |
| Intergovernmental                    | Ψ  | 1,568,705  | Ψ  | _                             | _                                   | Ψ. | 68,102            | 1,636,807   |
| Licenses and permits                 |    | 64,881     |    | _                             | _                                   |    | -                 | 64,881      |
| Contributions                        |    |            |    | _                             | 159,516                             |    | 167,332           | 326,848     |
| Fines and forfeits                   |    | 359,696    |    | _                             | -                                   |    | 85,964            | 445,660     |
| Charges for services                 |    | 942,975    |    | _                             | _                                   |    | 465,803           | 1,408,778   |
| Reimbursements and refunds           |    | 448,869    |    | _                             | _                                   |    | 74,035            | 522,904     |
| Interest and rentals                 |    | 585,481    |    | 6,646                         | _                                   |    | 50,834            | 642,961     |
| Other revenue                        |    | 303,401    |    | -                             | _                                   |    | 731,676           | 731,676     |
| outer revenue                        |    |            |    |                               |                                     |    | 731,070           | 751,070     |
| Total revenue                        |    | 10,384,826 |    | 6,646                         | 159,516                             |    | 2,702,326         | 13,253,314  |
| Expenditures                         |    |            |    |                               |                                     |    |                   |             |
| Current:                             |    |            |    |                               |                                     |    |                   |             |
| Legislative                          |    | 132,541    |    | _                             | _                                   |    | _                 | 132,541     |
| Judicial                             |    | 1,921,824  |    | _                             | _                                   |    | 12,659            | 1,934,483   |
| General government                   |    | 2,677,772  |    | _                             | _                                   |    | 995,388           | 3,673,160   |
| Public safety                        |    | 3,180,574  |    | _                             | _                                   |    | 504,107           | 3,684,681   |
| Public works                         |    | 20,086     |    | _                             | _                                   |    | -                 | 20,086      |
| Health and welfare                   |    | 446,253    |    | _                             | _                                   |    | 2,456,542         | 2,902,795   |
| Recreation and cultural              |    |            |    | _                             | _                                   |    | 65,670            | 65,670      |
| Other                                |    | 2,324,483  |    | _                             | _                                   |    | -                 | 2,324,483   |
| Capital outlay                       |    | 210,980    |    | _                             | _                                   |    | _                 | 210,980     |
| Debt service:                        |    | 210,500    |    |                               |                                     |    |                   | 210,200     |
| Principal                            |    | _          |    | _                             | 75,000                              |    | 95,000            | 170,000     |
| Interest                             |    | -          |    | -                             | 84,403                              |    | 72,332            | 156,735     |
| Total expenditures                   |    | 10,914,513 |    | -                             | 159,403                             |    | 4,201,698         | 15,275,614  |
| Revenue over (under) expenditures    |    | (529,687)  |    | 6,646                         | 113                                 |    | (1,499,372)       | (2,022,300) |
| Other financing sources (uses)       |    |            |    |                               |                                     |    |                   |             |
| Proceeds from issuance of debt       |    | 61,831     |    |                               |                                     |    | 600,000           | 661.831     |
| Transfers in                         |    | 1,326,375  |    | _                             | _                                   |    | 947,405           | 2,273,780   |
| Transfers (out)                      |    | (740,698)  |    | (857,640)                     | -                                   |    | (9,206)           | (1,607,544) |
| Total other financing sources (uses) |    | 647,508    |    | (857,640)                     | -                                   |    | 1,538,199         | 1,328,067   |
| Net change in fund balances          |    | 117,821    |    | (850,994)                     | 113                                 |    | 38,827            | (694,233)   |
| Fund balances, beginning of year     |    | 1,224,246  |    | 3,444,361                     | -                                   |    | 1,491,144         | 6,159,751   |
| Fund balances, end of year           | \$ | 1,342,067  | \$ | 2,593,367 \$                  | 113                                 | \$ | 1,529,971         | 5,465,518   |

# Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

For the Year Ended December 31, 2007

| Net change in fund balances - total governmental funds  | \$ (694,233) |
|---|--------------|
| Amounts reported for <i>governmental activities</i> in the statement of activities are different because:   |              |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.   |              |
| Add: capital outlay   | 1,118,679    |
| Subtract: depreciation expense  | (219,430)    |
| The receipt of a long-term receivable represents revenue in the fund financial statements, but is reported as a reduction of the receivable in the statement of activities.   |              |
| Subtract: payments received on deferred long-term receivables   | (75,000)     |
| Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long term-liabilities. |              |
| Subtract: capital lease and installment purchase proceeds   | (661,831)    |
| Add: principal payments on bonds  | 170,000      |
| Add: principal payments on capital leases   | 51,875       |
| Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.   |              |
| Subtract: increase in accrued interest on bonds   | (12,970)     |
| Add: decrease in the accrual of compensated absences  | 17,361       |
| Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The net revenue (expense) of the internal service fund is reported with governmental activities:   |              |
| Add: net operating income from governmental activities accounted for in the internal service fund   | 4,786        |
| Change in net assets of governmental activities   | \$ (300,763) |

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual

### **General Fund**

### For the Year Ended December 31, 2007

| -  | Original<br>Budget | Final<br>Budget | Actual       | Actual over<br>(under) Final<br>Budget |  |
|--|--------------------|-----------------|--------------|--|--|
| Revenue  |                    |                 |              |  |  |
| Taxes  |                    |                 |              |  |  |
| Property taxes                                 | \$ 6,443,600       | \$ 6,553,600    | \$ 6,414,219 | \$ (139,381)                           |  |
| Intergovernmental                              |                    |                 |              |  |  |
| Juvenile Officer's Grant                       | 28,000             | 28,000          | 27,317       | (683)                                  |  |
| Judges Salaries Grant                          | 231,367            | 231,367         | 231,367      | -                                      |  |
| Juror Compensation Grant                       | 3,000              | 3,000           | 7,618        | 4,618                                  |  |
| Liquor Tax                                     | 96,200             | 96,200          | 47,779       | (48,421)                               |  |
| Secondary Road Patrol Grant                    | 104,604            | 104,604         | 104,964      | 360                                    |  |
| Marine Safety Grant                            | 21,103             | 21,103          | 33,349       | 12,246                                 |  |
| Emergency Management Grant                     | 4,000              | 4,000           | 6,857        | 2,857                                  |  |
| Narcotics Grant                                | 19,400             | 19,400          | 15,891       | (3,509)                                |  |
| Drunk Driving Grant                            | 16,400             | 16,400          | 13,518       | (2,882)                                |  |
| Cigarette Tax Distribution                     | 22,694             | 22,694          | 22,454       | (240)                                  |  |
| Prosecutor - Cooperative Reimbursement Program | 64,000             | 64,000          | 56,651       | (7,349)                                |  |
| FOC - Cooperative Reimbursement Program        | 434,000            | 434,000         | 367,943      | (66,057)                               |  |
| FOC - Other                                    | 122,000            | 122,000         | 94,412       | (27,588)                               |  |
| Survey and Remonumentation Grant               | 47,880             | 77,790          | 77,787       | (3)                                    |  |
| State court equity funding                     | 250,000            | 250,000         | 250,634      | 634                                    |  |
| Community Development                          | -                  | -               | 140,437      | 140,437                                |  |
| Elections                                      | 30,000             | 30,000          | 28,287       | (1,713)                                |  |
| Other intergovernmental revenue                | 47,135             | 47,135          | 41,440       | (5,695)                                |  |
| Total intergovernmental                        | 1,541,783          | 1,571,693       | 1,568,705    | (2,988)                                |  |
| Licenses and permits                           |                    |                 |              |  |  |
| Dog licenses                                   | 62,000             | 62,000          | 58,270       | (3,730)                                |  |
| Other licenses and permits                     | 17,400             | 17,400          | 6,611        | (10,789)                               |  |
| Total licenses and permits                     | 79,400             | 79,400          | 64,881       | (14,519)                               |  |

#### **General Fund**

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

For the Year Ended December 31, 2007

|                              | Original Final<br>Budget Budget |           | Actual        | ctual over<br>nder) Final<br>Budget |                |
|------------------------------|---------------------------------|-----------|---------------|-------------------------------------|----------------|
| Revenue (continued)          |                                 |           |               |                                     |                |
| Fines and forfeits           |                                 |           |               |                                     |                |
| Ordinance fines and costs    | \$                              | 380,000   | \$<br>380,000 | \$<br>332,492                       | \$<br>(47,508) |
| Bond forfeitures             |                                 | 38,200    | 38,200        | 27,204                              | (10,996)       |
| Total fines and forfeits     |                                 | 418,200   | 418,200       | 359,696                             | (58,504)       |
| Charges for services         |                                 |           |               |                                     |                |
| Circuit Court                |                                 | 57,300    | 57,300        | 57,157                              | (143)          |
| District Court               |                                 | 140,000   | 140,000       | 126,894                             | (13,106)       |
| Friend of the Court          |                                 | 80,100    | 80,100        | 81,312                              | 1,212          |
| Probate/Family Court         |                                 | 21,100    | 21,100        | 14,907                              | (6,193)        |
| Clerk                        |                                 | 54,000    | 54,000        | 54,245                              | 245            |
| Register of deeds            |                                 | 380,000   | 394,000       | 369,747                             | (24,253)       |
| Sheriff                      |                                 | 102,630   | 102,630       | 86,023                              | (16,607)       |
| Equalization                 |                                 | 99,000    | 99,000        | 83,444                              | (15,556)       |
| Other charges for services   |                                 | 85,700    | 85,700        | 69,246                              | (16,454)       |
| Total charges for services   |                                 | 1,019,830 | 1,033,830     | 942,975                             | (90,855)       |
| Interest and rentals         |                                 |           |               |                                     |                |
| Interest revenue             |                                 | 180,000   | 180,000       | 324,139                             | 144,139        |
| Rents                        |                                 | 266,628   | 266,628       | 257,774                             | (8,854)        |
| Other revenue                |                                 | -         | -             | 3,568                               | 3,568          |
| Total interest and rentals   |                                 | 446,628   | 446,628       | 585,481                             | 138,853        |
| Other revenue/reimbursements |                                 |           |               |                                     |                |
| Reimbursements and refunds   |                                 | 535,995   | 555,995       | 448,869                             | (107,126)      |
| Total revenue                | 1                               | 0,485,436 | 10,659,346    | 10,384,826                          | (274,520)      |

#### **General Fund**

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

# For the Year Ended December 31, 2007

| 179,574 192,449 17 460,410 523,230 51 429,025 477,855 45 2,000 2,300 4,200 4,255 541,727 588,112 56 190,700 207,700 20 1,807,636 1,995,901 1,92  36,500 38,140 3 241,926 277,398 27 125,672 139,992 13 4,000 4,000 184,680 209,992 20 220,645 311,030 29 | Actual  | Actual over<br>(under) Final<br>Budget   |   |   |  |  |
|--|---|--|---|---|--|--|
|  |   |  |   |   |  |  |
|  |   |  |   |   |  |  |
| \$<br>122,340  | \$  | 134,785  | \$  | 132,541   | \$   | (2,244)  |
|  |   |  |   |   |  |  |
| 179,574  |   | 192,449  |   | 175,857   |  | (16,592)   |
| 460,410  |   | 523,230  |   | 518,981   |  | (4,249)  |
| 429,025  |   | 477,855  |   | 453,827   |  | (24,028)   |
| 2,000  |   | 2,300  |   | 2,932   |  | 632  |
| 4,200  |   | 4,255  |   | 3,007   |  | (1,248)  |
| 541,727  |   | 588,112  |   | 565,369   |  | (22,743)   |
| <br>190,700  |   | 207,700  |   | 201,851   |  | (5,849)  |
| <br>1,807,636  |   | 1,995,901  |   | 1,921,824   |  | (74,077)   |
|  |   |  |   |   |  |  |
| 36,500   |   | 38,140   |   | 34,810  |  | (3,330)  |
| 241,926  |   | 277,398  |   | 276,642   |  | (756)  |
| 125,672  |   | 139,992  |   | 138,552   |  | (1,440)  |
| 4,000  |   | 4,000  |   | 1,740   |  | (2,260)  |
| 184,680  |   | 209,992  |   | 208,712   |  | (1,280)  |
| 220,645  |   | 311,030  |   | 295,799   |  | (15,231)   |
| 355,709  |   | 406,609  |   | 401,478   |  | (5,131)  |
| \$   | \$ 122,340<br>179,574<br>460,410<br>429,025<br>2,000<br>4,200<br>541,727<br>190,700<br>1,807,636<br>36,500<br>241,926<br>125,672<br>4,000<br>184,680<br>220,645 | \$ 122,340 \$  179,574 460,410 429,025 2,000 4,200 541,727 190,700 1,807,636  36,500 241,926 125,672 4,000 184,680 220,645 | Budget         Budget           \$ 122,340         \$ 134,785           179,574         192,449           460,410         523,230           429,025         477,855           2,000         2,300           4,200         4,255           541,727         588,112           190,700         207,700           1,807,636         1,995,901           36,500         38,140           241,926         277,398           125,672         139,992           4,000         4,000           184,680         209,992           220,645         311,030 | Budget         Budget           \$ 122,340         \$ 134,785           179,574         192,449           460,410         523,230           429,025         477,855           2,000         2,300           4,200         4,255           541,727         588,112           190,700         207,700           1,807,636         1,995,901           36,500         38,140           241,926         277,398           125,672         139,992           4,000         4,000           184,680         209,992           220,645         311,030 | Budget         Budget         Actual           \$ 122,340         \$ 134,785         \$ 132,541           179,574         192,449         175,857           460,410         523,230         518,981           429,025         477,855         453,827           2,000         2,300         2,932           4,200         4,255         3,007           541,727         588,112         565,369           190,700         207,700         201,851           1,807,636         1,995,901         1,921,824           36,500         38,140         34,810           241,926         277,398         276,642           125,672         139,992         138,552           4,000         4,000         1,740           184,680         209,992         208,712           220,645         311,030         295,799 | Original Budget         Final Budget         (under Actual)           \$ 122,340         \$ 134,785         \$ 132,541         \$           179,574         192,449         175,857         460,410         523,230         518,981           429,025         477,855         453,827         2,000         2,300         2,932           4,200         4,255         3,007         541,727         588,112         565,369           190,700         207,700         201,851         1,807,636         1,995,901         1,921,824           36,500         38,140         34,810         241,926         277,398         276,642         125,672         139,992         138,552         4,000         4,000         1,740         184,680         209,992         208,712         220,645         311,030         295,799 |

#### **General Fund**

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Continued)

# For the Year Ended December 31, 2007

|                                 | (  | Original  | Final        |              | Actual over (under) Final |          |  |
|---------------------------------|----|-----------|--------------|--------------|---------------------------|----------|--|
|                                 |    | Budget    | Budget       | Actual       |                           | Budget   |  |
| <b>Expenditures (continued)</b> |    |           |              |              |                           |          |  |
| General government (concluded)  |    |           |              |              |                           |          |  |
| Survey & Remonumentation        | \$ | 47,880    | \$<br>77,790 | \$<br>77,787 | \$                        | (3)      |  |
| Treasurer                       |    | 255,378   | 286,648      | 267,317      |                           | (19,331) |  |
| MSU Extension                   |    | 191,939   | 204,290      | 192,818      |                           | (11,472) |  |
| Courthouse and grounds          |    | 295,345   | 319,880      | 292,322      |                           | (27,558) |  |
| FOC Building                    |    | 33,816    | 34,786       | 32,104       |                           | (2,682)  |  |
| DHS Building                    |    | 82,061    | 92,496       | 92,869       |                           | 373      |  |
| Broad Street Property           |    | 19,000    | 19,000       | 21,083       |                           | 2,083    |  |
| Drain Commissioner              |    | 149,630   | 199,965      | 191,456      |                           | (8,509)  |  |
| Community development           |    | -         | -            | 140,437      |                           | 140,437  |  |
| Bus Garage                      |    | 10,000    | 11,500       | 11,846       |                           | 346      |  |
| Total general government        |    | 2,254,181 | 2,633,516    | 2,677,772    |                           | 44,256   |  |
| Public safety                   |    |           |              |              |                           |          |  |
| Sheriff's Department            |    | 1,701,128 | 1,797,892    | 1,781,684    |                           | (16,208) |  |
| Secondary Road Patrol Grant     |    | 145,005   | 146,005      | 145,372      |                           | (633)    |  |
| Camden Patrol                   |    | 18,160    | 18,160       | 12,142       |                           | (6,018)  |  |
| Marine Patrol                   |    | 32,374    | 34,374       | 31,701       |                           | (2,673)  |  |
| Narcotics enforcement           |    | 69,510    | 77,510       | 78,413       |                           | 903      |  |
| Universal hiring                |    | 194,559   | 204,559      | 202,442      |                           | (2,117)  |  |
| Operation Spotlight             |    | 16,000    | 17,232       | 12,432       |                           | (4,800)  |  |
| Jail Operation                  |    | 802,692   | 838,312      | 818,335      |                           | (19,977) |  |
| Inmate work program             |    | 8,000     | 8,000        | 6,125        |                           | (1,875)  |  |
| Youth alcohol                   |    | 12,475    | 14,475       | 12,532       |                           | (1,943)  |  |
| Emergency Preparedness          |    | 44,620    | 48,525       | 49,208       |                           | 683      |  |
| Animal control                  |    | 21,280    | 22,490       | 21,938       |                           | (552)    |  |
| Lifescan                        |    |           | <br>8,250    | <br>8,250    |                           |          |  |
| Total public safety             |    | 3,065,803 | 3,235,784    | 3,180,574    |                           | (55,210) |  |
| Public works                    |    |           |              |              |                           |          |  |
| Board of Public Works           |    | 19,943    | 22,460       | 20,086       |                           | (2,374)  |  |

#### **General Fund**

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual (Concluded)

### For the Year Ended December 31, 2007

|                                      |    | riginal<br>Budget |           | Final<br>Budget | Actual          | actual over<br>nder) Final<br>Budget |
|--------------------------------------|----|-------------------|-----------|-----------------|-----------------|--------------------------------------|
| Health and welfare                   |    |                   |           |                 |                 |                                      |
| Health Department                    | \$ | 44,348            | \$        | 49,693          | \$<br>48,953    | \$<br>(740)                          |
| Medical Examiner                     |    | 55,160            |           | 56,225          | 41,289          | (14,936)                             |
| Veteran's Burial                     |    | 17,100            |           | 17,100          | 9,877           | (7,223)                              |
| Veteran's Affairs Office             |    | 52,018            |           | 61,303          | 61,974          | 671                                  |
| District Health Department           |    | 286,635           |           | 286,635         | 284,160         | (2,475)                              |
| Total health and welfare             |    | 455,261           |           | 470,956         | 446,253         | (24,703)                             |
| Other                                |    |                   |           |                 |                 |                                      |
| Employee Benefits                    | 2  | 2,414,000         |           | 1,730,222       | 1,609,456       | (120,766)                            |
| Property/Liability Insurance         |    | 276,000           |           | 276,000         | 223,743         | (52,257)                             |
| Other                                |    | 434,691           |           | 344,191         | 352,784         | 8,593                                |
| Appropriations                       |    | 190,737           |           | 190,937         | 138,500         | (52,437)                             |
| Total other                          | 3  | 3,315,428         |           | 2,350,413       | 2,324,483       | (25,930)                             |
| Capital outlay                       |    | 103,192           |           | 126,192         | 210,980         | 84,788                               |
| Total expenditures                   | 11 | 1,143,784         |           | 10,970,007      | 10,914,513      | (55,494)                             |
| Revenue under expenditures           |    | (658,348)         | (310,661) |                 | (529,687)       | (219,026)                            |
| Other financing sources (uses)       |    |                   |           |                 |                 |                                      |
| Proceeds from capital lease          |    | -                 |           | -               | 61,831          | 61,831                               |
| Transfers in                         | (1 | 1,367,640)        |           | (1,367,640)     | 1,326,375       | 2,694,015                            |
| Transfers (out)                      |    | 715,699           |           | 765,699         | (740,698)       | (1,506,397)                          |
| Total other financing sources (uses) |    | (651,941)         |           | (601,941)       | 647,508         | 1,249,449                            |
| Net change in fund balances          | (1 | 1,310,289)        |           | (912,602)       | 117,821         | 1,030,423                            |
| Fund balance, beginning of year      | 1  | 1,224,246         |           | 1,224,246       | 1,224,246       |                                      |
| Fund balance, end of year            | \$ | (86,043)          | \$        | 311,644         | \$<br>1,342,067 | \$<br>1,030,423                      |

# Statement of Revenue, Expenditures and Changes in Fund Balance Budget and Actual

# Revenue Sharing Reserve Fund For the Year Ended December 31, 2007

|  | <br>Original<br>Budget | Final<br>Budget | Actual          | Actual over<br>(under) Final<br>Budget |          |  |
|--|------------------------|-----------------|-----------------|--|----------|--|
| Revenue                                      |                        |                 |                 |  |          |  |
| Taxes  | \$<br>50,000           | \$<br>50,000    | \$<br>-         | \$                                     | (50,000) |  |
| Interest revenue                             | <br>-                  | -               | 6,646           |  | 6,646    |  |
|  | 50,000                 | 50,000          | 6,646           |  | (43,354) |  |
| Expenditures General government              |                        |                 |                 |  |          |  |
| Revenue over (under) expenditures            | 50,000                 | 50,000          | 6,646           |  | (50,000) |  |
| Other financing sources (uses) Transfers out | (857,640)              | (857,640)       | (857,640)       |  |          |  |
| Net changes in fund balances                 | (807,640)              | (807,640)       | (850,994)       |  | (50,000) |  |
| Fund balances, beginning of year             | <br>3,444,361          | 3,444,361       | 3,444,361       |  |          |  |
| Fund balances, end of year                   | \$<br>2,636,721        | \$<br>2,636,721 | \$<br>2,593,367 | \$                                     | (50,000) |  |

#### Statement of Net Assets Proprietary Funds December 31, 2007

|   |                          | Enterprise                          | Funds             |              | Internal<br>Service |
|---|--------------------------|-------------------------------------|-------------------|--------------|---------------------|
|   | Medical Care<br>Facility | 2006<br>Delinquent<br>Tax Revolving | Nonmajor<br>Funds | Totals       | Self<br>Insurance   |
| Assets                                    |                          |                                     |                   |              |                     |
| Current assets:                           |                          |                                     |                   |              |                     |
| Cash and cash equivalents                 | \$ 4,536,987             | \$ 715,465                          | \$ 1,225,651      | \$ 6,478,103 | \$ 51,874           |
| Taxes receivable                          | 793,551                  | 1,188,908                           | 240,603           | 2,223,062    | -                   |
| Accounts receivable                       | 1,314,151                | -                                   | 41,376            | 1,355,527    | -                   |
| Interest receivable                       | 58,180                   | -                                   | 6,430             | 64,610       | -                   |
| Current portion of leases receivable      | -                        | -                                   | 230,000           | 230,000      | -                   |
| Other assets                              | 8,662                    | -                                   | -                 | 8,662        |                     |
| Total current assets                      | 6,711,531                | 1,904,373                           | 1,744,060         | 10,359,964   | 51,874              |
| Noncurrent assets:                        |                          |                                     |                   |              |                     |
| Leases receivable, net of current portion | -                        | -                                   | 1,600,000         | 1,600,000    | -                   |
| Capital assets not being depreciated      | 6,992,170                | -                                   | -                 | 6,992,170    | -                   |
| Capital assets being depreciated, net     | 2,973,649                | -                                   | 24,988            | 2,998,637    | -                   |
| Total noncurrent assets                   | 9,965,819                | -                                   | 1,624,988         | 11,590,807   |                     |
| Total assets                              | 16,677,350               | 1,904,373                           | 3,369,048         | 21,950,771   | 51,874              |
| Liabilities                               |                          |                                     |                   |              |                     |
| Current liabilities:                      |                          |                                     |                   |              |                     |
| Accounts payable                          | 1,477,747                | -                                   | 61,805            | 1,539,552    | 22,713              |
| Accrued liabilities                       | 725,678                  | -                                   | 8,348             | 734,026      | -                   |
| Due to other governments                  | -                        | -                                   | 54,515            | 54,515       | -                   |
| Unearned revenue                          | 793,551                  | -                                   | -                 | 793,551      | -                   |
| Current portion of long-term debt         | 390,000                  | 1,300,000                           | 630,000           | 2,320,000    | -                   |
| Total current liabilities                 | 3,386,976                | 1,300,000                           | 754,668           | 5,441,644    | 22,713              |
| Long-term liabilities:                    |                          |                                     |                   |              |                     |
| Due in more than one year                 | 9,380,000                | 480,000                             | 1,600,000         | 11,460,000   |                     |
| Total liabilities                         | 12,766,976               | 1,780,000                           | 2,354,668         | 16,901,644   | 22,713              |
| Net assets                                |                          |                                     |                   |              |                     |
| Invested in capital assets,               |                          |                                     |                   |              |                     |
| net of related debt                       | 195,819                  | -                                   | 24,988            | 220,807      | -                   |
| Restricted by statute                     | ,<br>-                   | -                                   | 595,806           | 595,806      | -                   |
| Unrestricted                              | 3,714,555                | 124,373                             | 393,586           | 4,232,514    | 29,161              |
| Total net assets                          | \$ 3,910,374             | \$ 124,373                          | \$ 1,014,380      | \$ 5,049,127 | \$ 29,161           |

#### Statement of Revenue, Expenses and Changes in Fund Net Assets Proprietary Funds For the Year Ended December 31, 2007

|                                 |                                     | Enterpris         | e Funds      |                   | Internal<br>Service |
|---------------------------------|-------------------------------------|-------------------|--------------|-------------------|---------------------|
| Medical Care Deli               | 2006<br>Delinquent<br>Tax Revolving | Nonmajor<br>Funds | Totals       | Self<br>Insurance |                     |
|                                 |                                     |                   |              |                   |                     |
|                                 | \$<br>10,941,809                    | \$ 86,675         | \$ 1,064,629 | \$ 12,093,113     | \$ -                |
|                                 | -                                   | -                 | 10,167       | 10,167            | -                   |
|                                 |                                     | -                 | 1,012,500    | 1,822,891         | -                   |
| Other operating revenue         | <br>1,620,619                       | -                 | 353,324      | 1,973,943         | 91,283              |
| Total operating revenue         | <br>13,372,819                      | 86,675            | 2,440,620    | 15,900,114        | 91,283              |
| Operating expense               |                                     |                   |              |                   |                     |
| Depreciation expense            | 290,782                             | -                 | 23,406       | 314,188           | -                   |
| Cost of services                | <br>12,377,532                      | 19,368            | 2,279,912    | 14,676,812        | 86,497              |
| Total operating expense         | <br>12,668,314                      | 19,368            | 2,303,318    | 14,991,000        | 86,497              |
| Operating income                | <br>704,505                         | 67,307            | 137,302      | 909,114           | 4,786               |
| Nonoperating revenue (expenses) |                                     |                   |              |                   |                     |
| Property tax revenue            | 690,221                             | -                 | -            | 690,221           | -                   |
| Interest and rentals            | 370,533                             | 96,377            | 263,027      | 729,937           | -                   |
| Interest expense                | <br>(623,158)                       | (39,311)          | (12,270)     | (674,739)         |                     |
| Total nonoperating revenue      | <br>437,596                         | 57,066            | 250,757      | 745,419           |                     |
| Income before transfers         | <br>1,142,101                       | 124,373           | 388,059      | 1,654,533         | 4,786               |
| Transfers in (out)              |                                     |                   |              |                   |                     |
| Transfers in                    | -                                   | -                 | 2,500        | 2,500             | -                   |
| Transfers (out)                 | <br>-                               |                   | (668,736)    | (668,736)         |                     |
| Total transfers                 | <br>                                |                   | (666,236)    | (666,236)         |                     |
| Change in net assets            | 1,142,101                           | 124,373           | (278,177)    | 988,297           | 4,786               |
| Net assets, beginning of year   | <br>2,768,273                       |                   | 1,292,557    | 4,060,830         | 24,375              |
| Net assets, end of year         | \$<br>3,910,374                     | \$ 124,373        | \$ 1,014,380 | \$ 5,049,127      | \$ 29,161           |

# Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2007

|  |                  | Enterprise     | e Funds         |              | Internal<br>Service |
|--|------------------|----------------|-----------------|--------------|---------------------|
|  | 20               | 006 Delinquent |                 |              |                     |
|  | Medical Care     | Tax            | Nonmajor        |              | Self                |
|  | Facility         | Revolving      | Funds           | Totals       | Insurance           |
| Cash flows from operating activities                 |                  |                |                 |              |                     |
| Cash received from customers                         | \$ 11,821,272 \$ | 2,651,720      | \$ 3,511,517 \$ | 17,984,509   | \$ 91,283           |
| Cash received from Quality Assurance Supplement      | 1,574,244        | _              | -               | 1,574,244    |                     |
| Other operating receipts                             | 1,620,619        | _              | _               | 1,620,619    | _                   |
| Cash payments to suppliers and employees             | -,,              |                |                 | -,,          |                     |
| for goods and services                               | (13,267,677)     | (3,773,321)    | (2,192,892)     | (19,233,890) | (85,607)            |
| Net cash provided by (used in) operating activities  | 1,748,458        | (1,121,601)    | 1,318,625       | 1,945,482    | 5,676               |
| Cash flows from noncapital financing activities      |                  |                |                 |              |                     |
| Property tax revenue                                 | 690,221          | _              | _               | 690.221      | _                   |
| Proceeds from tax notes                              | -                | 2,580,000      | _               | 2,580,000    |                     |
| Tax notes redeemed                                   | _                | (800,000)      | (1,600,000)     | (2,400,000)  |                     |
| Transfers in   | _                | -              | 2,500           | 2,500        | _                   |
| Transfers (out)                                      | _                | _              | (668,736)       | (668,736)    | _                   |
| Net cash provided (used) by non-capital              |                  |                | (000,730)       | (000,730)    |                     |
| financing activities                                 | 690,221          | 1,780,000      | (2,266,236)     | 203,985      |                     |
| Cash flows from capital and related                  |                  |                |                 |              |                     |
| financing activities                                 |                  |                |                 |              |                     |
| Purchase of capital assets                           | (5,837,835)      |                | _               | (5,837,835)  | _                   |
| Interest payments                                    | (623,158)        | (39,311)       | (26,752)        | (689,221)    | _                   |
| Principal payments                                   | (330,000)        | (37,311)       | (1,340,000)     | (1,670,000)  | _                   |
| Proceeds from long-term debt                         | (330,000)        | _              | 1,140,000       | 1,140,000    | _                   |
| Net cash provided (used) by capital and              |                  |                | 1,140,000       | 1,140,000    |                     |
| related financing activities                         | (6,790,993)      | (39,311)       | (226,752)       | (7,057,056)  |                     |
| Cash flows from investing activities                 |                  |                |                 |              |                     |
| Interest and rental earnings                         | 370,533          | 96,377         | 263,027         | 729,937      | _                   |
| Amounts collected on leases receivable               |                  | -              | 134,482         | 134,482      |                     |
| Net cash provided by investing activities            | 370,533          | 96,377         | 397,509         | 864,419      |                     |
|  |                  |                |                 |              |                     |
| Net increase (decrease) in cash and cash equivalents | (3,981,781)      | 715,465        | (776,854)       | (4,043,170)  | 5,676               |
| Cash and cash equivalents, beginning of year         | 8,518,768        | -              | 2,002,505       | 10,521,273   | 46,198              |
| Cash and cash equivalents, end of year               | \$ 4,536,987 \$  | 715,465        | \$ 1,225,651 \$ | 6,478,103    | \$ 51,874           |

(Continued...)

#### Statement of Cash Flows Proprietary Funds (Concluded) For the Year Ended December 31, 2006

|   |                          |           |     |                  |    |                   |    |           |                   | nternal<br>Service |
|---|--------------------------|-----------|-----|------------------|----|-------------------|----|-----------|-------------------|--------------------|
|   |                          |           | 200 | 6 Delinquent     |    |                   |    | -         |                   |                    |
|   | Medical Care<br>Facility |           |     | Tax<br>Revolving |    | Nonmajor<br>Funds |    | Totals    | Self<br>Insurance |                    |
| Cash flows from operating activities                |                          |           |     |                  |    |                   |    |           |                   |                    |
| Operating income (loss)                             | \$                       | 704,505   | \$  | 67,307           | \$ | 137,302           | \$ | 909,114   | \$                | 4,786              |
| Adjustments to reconcile operating income (loss) to |                          |           |     |                  |    |                   |    |           |                   |                    |
| net cash provided by operating activities:          |                          |           |     |                  |    |                   |    |           |                   |                    |
| Depreciation  |                          | 290,782   |     | -                |    | 23,406            |    | 314,188   |                   | -                  |
| (Increase) decrease in:                             |                          |           |     |                  |    |                   |    |           |                   |                    |
| Taxes receivable                                    |                          | (70,101)  |     | (1,188,908)      |    | 1,008,712         |    | (250,297) |                   | -                  |
| Accounts receivable                                 |                          | 69,072    |     | -                |    | 69,635            |    | 138,707   |                   | -                  |
| Lease receivable                                    |                          |           |     |                  |    |                   |    |           |                   |                    |
| Interest receivable                                 |                          | (53,199)  |     |                  |    |                   |    | (53,199)  |                   |                    |
| Due from other governments                          |                          | -         |     | -                |    | -                 |    | -         |                   | -                  |
| Inventory   |                          | -         |     | -                |    |                   |    |           |                   |                    |
| Prepaid expenses                                    |                          | 134,251   |     | -                |    | (1,072)           |    | 133,179   |                   | -                  |
| Increase (decrease) in:                             |                          |           |     |                  |    |                   |    |           |                   |                    |
| Accounts payable                                    |                          | 637,526   |     | -                |    | 80,642            |    | 718,168   |                   | 890                |
| Accrued expenses                                    |                          | 35,622    |     | -                |    | -                 |    | 35,622    |                   |                    |
| Net cash provided (used) by operating activities    | \$                       | 1,748,458 | \$  | (1,121,601)      | \$ | 1,318,625         | \$ | 1,945,482 | \$                | 5,676              |

#### Non-cash transactions

There were no non-cash transactions during the fiscal year.

# Statement of Fiduciary Net Assets December 31, 2007

|                           |          | Agency<br>Funds |  |  |
|---------------------------|----------|-----------------|--|--|
| Assets                    | ф. 740.6 | 200             |  |  |
| Cash and cash equivalents | \$ 648,8 | 189             |  |  |
| Liabilities               |          |                 |  |  |
| Due to other governments  | 197,2    | 212             |  |  |
| Undistributed receipts    | 451,6    | 577             |  |  |
| Total liabilities         | \$ 648,8 | 389             |  |  |

# Combining Statement of Net Assets Component Units December 31, 2007

|   | Drain<br>Commission |           | Road<br>Commission |            | Total            |
|---|---------------------|-----------|--------------------|------------|------------------|
| Assets  |                     |           |                    |            |                  |
| Cash and cash equivalents                       | \$                  | 447,743   | \$                 | 567,137    | \$<br>1,014,880  |
| Special assessments receivable                  |                     | 285,369   |                    | -          | 285,369          |
| Receivables, net                                |                     | 2,064     |                    | 843,444    | 845,508          |
| Prepaid items and other assets                  |                     | -         |                    | 791,657    | 791,657          |
| Capital assets:                                 |                     |           |                    |            |                  |
| Capital assets not being depreciated            |                     | -         |                    | 4,502,480  | 4,502,480        |
| Capital assets being depreciated, net           |                     | 826,659   |                    | 24,103,475 | 24,930,134       |
| Total assets                                    |                     | 1,561,835 |                    | 30,808,193 | 32,370,028       |
| Liabilities                                     |                     |           |                    |            |                  |
| Accounts payable and accrued expenses           |                     | -         |                    | 313,813    | 313,813          |
| Notes payable (short term)                      |                     | -         |                    | 220,406    | 220,406          |
| Advances from primary government                |                     | 357,968   |                    | -          | 357,968          |
| Long-term liabilities:                          |                     |           |                    |            |                  |
| Due within one year                             |                     | 11,000    |                    | 70,000     | 81,000           |
| Due in more than one year                       |                     | -         |                    | 297,403    | 297,403          |
| Total liabilities                               |                     | 368,968   |                    | 901,622    | 1,270,590        |
| Net assets                                      |                     |           |                    |            |                  |
| Invested in capital assets, net of related debt |                     | 826,659   |                    | 28,605,955 | 29,432,614       |
| Unrestricted                                    |                     | 366,208   |                    | 1,300,616  | 1,666,824        |
| Total net assets                                | \$                  | 1,192,867 | \$                 | 29,906,571 | \$<br>31,099,438 |

# **Combining Statement of Activities Component Units**

### For the Year Ended December 31, 2007

|                                    | Drain<br>Commission |           | Road<br>Commission |            | Total            |
|------------------------------------|---------------------|-----------|--------------------|------------|------------------|
| Expenses                           |                     |           |                    |            |                  |
| County Drains                      | \$                  | 425,750   | \$                 | -          | \$<br>425,750    |
| County Roads                       |                     | -         |                    | 7,427,907  | 7,427,907        |
| Total expenses                     |                     | 425,750   |                    | 7,427,907  | 7,853,657        |
| Program revenues                   |                     |           |                    |            |                  |
| Charges for services               |                     | 162,785   |                    | 1,801,051  | 1,963,836        |
| Operating grants and contributions |                     | 212,300   |                    | 5,727,818  | 5,940,118        |
| Total program revenues             |                     | 375,085   |                    | 7,528,869  | 7,903,954        |
| Net revenue (expense)              |                     | (50,665)  |                    | 100,962    | 50,297           |
| General revenues                   |                     |           |                    |            |                  |
| Unrestricted investment earnings   |                     | 16,986    |                    | 47,755     | 64,741           |
|                                    |                     |           |                    |            |                  |
| Change in net assets               |                     | (33,679)  |                    | 148,717    | 115,038          |
| Net assets, beginning of year      |                     | 1,226,546 |                    | 29,757,854 | 30,984,400       |
| Net assets, end of year            | \$                  | 1,192,867 | \$                 | 29,906,571 | \$<br>31,099,438 |

# NOTES to the FINANCIAL STATEMENTS

# Index

# **Notes to the Financial Statements**

# For the Year Ended December 31, 2007

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### **Notes to the Financial Statements**

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the County have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the County's accounting policies are described below.

# A. Reporting entity

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government.

# **Blended Component Units**

A blended component unit is a legally separate entity from the local governmental unit, but is so intertwined with the Unit that it is, in substance, the same as the local governmental unit. It is reported as part of the local governmental unit and blended into the appropriate fund types.

# Hillsdale County Medical Care Facility

The Hillsdale County Medical Care Facility provides skilled long-term care to residents of the County and is not considered legally separate from the County; therefore, it has been included in the County's basic financial statements as an Enterprise Fund. The complete financial statements may be obtained by contacting:

Hillsdale County Medical Care Facility 140 W. Mechanic Street Hillsdale, MI 49242 (517) 439-9341

### **Notes to the Financial Statements**

# **Building Authority**

The Hillsdale County Building Authority is governed by a five-member board appointed by the Hillsdale County Board of Commissioners. Although it is legally separate from Hillsdale County, the Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the County's public buildings.

# Department of Public Works

Pursuant to Act 185 of 1957 (MCL 123.732, as amended) the County entered into a program of water supply and sanitary sewer facility construction. The Department of Public Works is under the general control of the County Board of Commissioners and under the immediate control of a Board of Public Works which includes the County Drain Commissioner. The Board of Public Works is considered an agency of the County. The Board manages water supply and sanitary sewer system construction projects that are bonded by the County. Bonds issued are authorized by an ordinance or a resolution approved by the Board of Public Works and adopted by the County Board of Commissioners.

# **Discretely Presented Component Units**

The following component units are reported within the "component units" column in the government-wide financial statements. The discretely presented component unit is an entity that is legally separate from Hillsdale County, but for which the County is financially accountable, or its relationship with the County is such that exclusion would cause the County's financial statements to be misleading or incomplete.

# Hillsdale County Road Commission

The County Road Commission, which is established pursuant to the County Road Law (MCL 224.1), is governed by an elected three member Board of County Road Commissioners. The Road Commission may not issue debt or levy a tax without the approval of the County Board of Commissioners. If approval is granted, Road Commission taxes are levied under the taxing authority of the County, as approved by the County electors, and would be included as a part of the County total tax levy as well as reported in the County Road Fund.

The Hillsdale County Road Commission has a separately issued audit report. Complete financial statements of the component unit can be obtained from its respective administrative offices or from the Clerk's Office:

### **Notes to the Financial Statements**

Hillsdale County Road Commission 1919 Hudson Road Hillsdale, Michigan 49242

# Hillsdale County Drain Commission

Each of the drainage districts established pursuant to the Drain Code of 1956 are separate legal entities, with the power to contract, to sue and be sued, to hold, manage and dispose of real and personal property, etc. The statutory drainage board of Chapter 20 (MCL 280.461 et seq.) drainage districts consists of the drain commissioners, the chairperson of the county board of commissioners, and one other member of the board of commissioners. The statutory drainage board of Chapter 5 (MCL 280.101 et seq.) and Chapter 6 (MCL 280.121 et seq.) drainage districts consists of the State Director of Agriculture and the drain commissioners of each county involved in the project. The county drain commissioner has sole responsibility to administer the drainage district established pursuant to Chapter 3 (MCL 280.51 et seq.) and Chapter 4 (MCL 280.71 et seq.) of the Drain Code. The drainage board or drain commissioners, on behalf of the drainage district, may issue debt and levy special assessments authorized by the Drain Code without the prior approval of the county board of commissioners. The full faith and credit of the County may be given for the debt of the drainage district. There is created for each project petitioned for under the provisions of the Chapter 21 (MCL 280.511 et seq.) drainage districts, an augmented drainage board to consist of the members of the drainage board together with the chairman of the board of supervisors and the chairman of the board of county auditors of each county involved. The statutory drainage board of Chapter 8 (MCL 280.191 et seq.) drainage districts consists of the Drain Commissioner, the State Director of Agriculture, and the commissioners of each county involved.

# **Related Organizations**

### <u>LifeWays</u>

Hillsdale County and Jackson County entered into an agreement pursuant to Section 205 of Act 258 of 1974, as amended (MCL 330.1205), to create the Jackson-Hillsdale Mental Health Authority, which later became known as "LifeWays". LifeWays is a legally separate organization established to provide mental health services to residents of the counties.

### **Notes to the Financial Statements**

It is governed by a twelve (12) member board, including four (4) from Hillsdale County and eight (8) from Jackson County. The County's accountability does not extend beyond this representation and making these appointments. The board may borrow money and issue bonds pursuant to Section 205 of Act 258 of 1974, as amended (MCL 330.1205). LifeWays indemnifies and holds harmless the participating counties from all claims and liabilities.

# Branch Hillsdale St Joseph District I Health Department

Hillsdale County participates jointly with Branch and St. Joseph Counties in the operation of the Branch, Hillsdale, St. Joseph District I Health Department. All of the financial operations of the District Health Department are recorded in the records of Branch County. It is governed by a seven (7) member board, two (2) from Hillsdale County, two (2) from Branch County, and three (3) from St. Joseph County. The funding formula approved by the members of the county boards of commissioners is based pro rata on each county's population. The current funding formula approved by the District Health Board requires Hillsdale, Branch and St. Joseph Counties to provide 30.1, 29.6, and 40.3 percent, respectively. Hillsdale County's appropriation to the District Health Department for the calendar year ended December 31, 2007, was \$284,160.

### B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### **Notes to the Financial Statements**

### C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources* measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Agency funds, a type of fiduciary fund, are unlike all other types of funds, reporting only assets and liabilities. Therefore, agency funds cannot be said to have a measurement focus. They do, however, use the accrual basis of accounting to recognize receivables and payables.

Governmental fund financial statements are reported using the *current financial* resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period or within one year for reimbursement based grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, State revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The County reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *revenue sharing reserve fund* accounts for accelerated property tax collections which are held for the replacement of future State shared revenues.

The Senior Center debt service fund is used to account for financial resources to refund the debt of the Senior Citizens Center.

### **Notes to the Financial Statements**

The County reports the following major proprietary funds:

The *Medical Care Facility fund* is used to account for the operation of the Hillsdale County Medical Care Facility. Financing is provided through charges for services, Medicare and Medicaid reimbursements, and general fund appropriations.

The 2006 delinquent tax revolving fund accounts for the County's annual purchase of delinquent real property taxes from each of the local taxing units within the County, and the ultimate collection from the property owners of the delinquent taxes with penalty and interest. The fund also accounts for the County's issuance of debt (to provide cash flow for the purchase of the taxes) and for the resulting debt service payments.

Additionally, the County reports the following fund types:

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes (not including major capital projects).

*Debt service funds* account for the servicing of general long-term debt not being financed by proprietary funds.

Capital projects funds are used to account for financial resources to be used or the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds).

*Permanent funds* account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support specified government programs, including programs for a cemetery, the MCF, and a trust.

Enterprise funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

# **Notes to the Financial Statements**

The *internal service fund* accounts for operations that provide the accounting for workers' compensation insurance to other departments or agencies of the County on a cost-reimbursement basis.

Agency funds are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the accrual basis of accounting. These funds are used to account for assets that the government holds for others in an agency capacity.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds and of the government's internal service fund are charges to customers for sales and services. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

### **Notes to the Financial Statements**

# D. Assets, liabilities and equity

# 1. Deposits and investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments are stated at fair value, which is determined as follows: a) short-term investments are reported at cost, which approximates fair value; b) securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates; c) investments that do not have established market values are reported at estimated fair value; and d) cash deposits are reported at carrying amount, which reasonably approximates fair value.

State statutes authorize the County to deposit in the accounts of federally insured banks, credit unions and savings and loan associations and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, banker's acceptances, and mutual funds composed of otherwise legal investments.

# 2. Receivables and payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds or component units are offset by a fund balance reserve account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles, as applicable.

# 3. Inventories and prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

### **Notes to the Financial Statements**

# 4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. Infrastructure for the Road Commission and Drain Commission component units has been capitalized back to 1980.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

Capital assets of the primary government are depreciated using the straight-line method over the following estimated useful lives:

| Assets                     | <b>Years</b> |
|----------------------------|--------------|
| Buildings and improvements | 10-50        |
| Equipment                  | 10-25        |
| Vehicles                   | 5-10         |

Capital assets in the Road Commission discretely presented component unit are depreciated as follows:

|                 | <u>Methods</u>      | Useful Lives -<br><u>Years</u> |
|-----------------|---------------------|--------------------------------|
| Buildings and   |                     |                                |
| Improvements    | Straight-line       | 40                             |
| Road equipment  | Sum of years-digits | 5-8                            |
| Other equipment | Straight-line       | 5-8                            |
| Infrastructure  | Straight-line       | 8-50                           |

### **Notes to the Financial Statements**

Capital assets in the Drain Commission discretely presented component unit are depreciated as follows:

|                | Mothods        | Useful Lives - |
|----------------|----------------|----------------|
|                | <u>Methods</u> | <u>Years</u>   |
| Buildings      | Straight-line  | 25             |
| Equipment      | Straight-line  | 5-10           |
| Infrastructure | Straight-line  | 50             |

# 5. Compensated absences

In accordance with County personnel policies and/or contracts negotiated with the various employee groups of the County, upon termination of employment, individual employees have vested rights to receive payment or unused vacation and sick leave under formulas and conditions specified in the respective personnel policies and/or contracts. Vacation pay that has matured, such as due to employee resignations or retirements, is reported as an expenditure and a fund liability of the governmental fund that will pay it for employees retiring.

# 6. Long-term obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

# 7. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### **Notes to the Financial Statements**

# II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

# A. Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at year end.

The Finance Committee receives the preliminary budget requests from departmental heads in September. A proposed operating budget for the fiscal year beginning the following January 1 is submitted to the Board of Commissioners in October. Public hearings are conducted to obtain taxpayer comments. The budget is formally adopted by resolution at the December Board of Commissioners' meeting. Any revisions to the budget must be approved by the Board of Commissioners. Formal budgetary integration is employed as a management control device for the General and Special Revenue Funds. Budgeted amounts are as originally adopted or as amended by the Board of Commissioners during the year.

The legal level of budgetary control is the activity level for the General Fund and the function level for the special revenue funds. The Board of Commissioners made several supplemental budgetary appropriations during the year which were not considered material.

Encumbrance accounting is not employed by the County because it is presently considered unnecessary to reasonably assure budgetary control.

# **B.** Excess of expenditures over appropriations

State statutes provide that a local unit shall not incur expenditures in excess of the amount appropriated. The approved budgets of the County were adopted on an activity level for the general fund and a functional level basis for the special revenue funds.

Expenditures in excess of budgeted amounts at the legal level of control are disclosed in the Statements of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual for the General and Revenue Sharing Reserve Funds.

### C. Fund deficit

At December 31, 2007, there is a deficit in the Drain Special Assessment fund of the Drain Commission component unit in the amount of \$70,786. The County plans to eliminate this deficit by the collection of future special assessments.

### **Notes to the Financial Statements**

### III. DETAILED NOTES ON ALL FUNDS

# A. Deposits and investments

A reconciliation of cash and investments as shown in the basic financial statements is as follows:

| Cash on hand<br>Carrying amount of<br>Carrying amount of |                              | \$                        |     | 6,390<br>,424,873<br><u>737,408</u> |                  |
|--|------------------------------|---------------------------|-----|-------------------------------------|------------------|
|  |                              | <u>\$</u>                 | 13, | 168,671                             |                  |
|  | Primary<br><u>Government</u> | Component<br><u>Units</u> | F   | iduciary<br><u>Funds</u>            | <u>Total</u>     |
| Cash and cash equivalents                                | \$ 11.504.902                | \$ 1.014.880              | \$  | 648.889                             | \$<br>13,168,671 |

# **Deposits and investments**

The County chooses to disclose its investments by specific identification. As of year end, the County had the following investments.

| <b>Deposit/Investment</b>                             | <b>Maturity</b>      | Fair Value         | Rating                   |
|---|----------------------|--------------------|--------------------------|
| Monarch Bank money markets                            | n/a                  | \$ 551,552         | n/a                      |
| Federal Home Loan Mtg. Corp<br>Federal Home Loan Bank | 09/15/09<br>09/30/08 | 98,788<br>133,139  | S&P – AAAm<br>S&P – AAAm |
| Federal Nat. Mtg. Assn.                               | 10/24/14             | 100,000            | S&P – AAAm               |
| Federal Home Loan Mtg. Corp                           | 12/24/18             | 497,969            | S&P - AAAm               |
| Federal Home Loan Bank                                | 04/10/12             | 250,000            | S&P - AAAm               |
| Federal Home Loan Mtg. Corp                           | 07/15/13             | 200,000            | S&P – AAAm               |
| Federal Home Loan Bank<br>Federal Home Loan Bank      | 08/28/09<br>12/11/09 | 200,000<br>200,000 | S&P – AAAm<br>S&P – AAAm |
| G.E. Commercial Paper                                 | 02/13/08             | 505,960            | S&P – A-1+               |

\$ 2,737,408

# Investment and deposit risk

Interest Rate Risk. State law limits the allowable investments and the maturities of some of the allowable investments as identified in the list of authorized investments above. The County's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The maturities for each investment are identified above for investments held at year end.

### **Notes to the Financial Statements**

Credit Risk. State law limits investments to specific government securities, certificates of deposits and bank accounts with qualified financial institutions, commercial paper with specific maximum maturities and ratings when purchased, bankers acceptances of specific financial institutions, qualified mutual funds and qualified external investment pools as identified in the list of authorized investments above. The County's investment policy does not have specific limits in excess of state law on investment credit risk. The ratings for each investment are identified above for investments held at year end.

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned. State law does not require and the County does not have a policy for deposit custodial credit risk. As of year end, \$6,719,569 of the County's bank balance of \$10,873,195 was exposed to custodial credit risk because it was uninsured.

Custodial Credit Risk – Investments. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State law does not require a policy for investment custodial credit risk. The County's investment policy limits investments to those types of securities allowed by state statutes as listed in Note I above and pre-qualifies the financial institutions, broker/dealers, intermediaries and advisors with which the County does business in accordance with this policy. None of the investments above are subject to custodial credit risk since they are held in the name of the County.

Concentration of Credit Risk. State law limits allowable investments but does not limit concentration of credit risk as identified in the list of authorized investments above. The County's investment policy does not have specific limits in excess of state law on concentration of credit risk. All investments held at year- end are reported above.

### B. Receivables

Receivables in the governmental activities are as follows:

| Taxes                      | \$ | 1,795,126 |
|----------------------------|----|-----------|
| Accounts                   |    | 154,142   |
| Loans                      |    | 1,990,000 |
| Due from other governments |    | 237,916   |
| Advance to component unit  |    | 357,968   |
| Interest                   | _  | 30,436    |

\$ <u>4,565,588</u>

### **Notes to the Financial Statements**

\$1,910,000 of the loans receivable and \$357,968 of the advance to component unit is not expected to be collected within one year.

Receivables in the business-type activities are as follows:

| Taxes                             | \$ 2,223,062 |
|-----------------------------------|--------------|
| Accounts                          | 1,355,527    |
| Due from other governmental units | 1,830,000    |
| Interest                          | 64,610       |
|                                   |              |

**\$** 5,473,199

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not earned. At the end of the current fiscal year, unearned revenue reported in the government-wide financial statement for governmental activities represent uncollected taxes from the Summer and Winter 2007 tax levies that are earmarked for the County fiscal year of 2008.

# **Notes to the Financial Statements**

# C. Capital assets

Capital assets activity for the year ended December 31, 2007 was as follows:

# **Primary government**

|  | January 1,<br>2007 | Additions    | Deletions   | December 31,<br>2007 |
|--|--------------------|--------------|-------------|----------------------|
| Governmental Activities                      |                    |              |             |                      |
| Capital assets not being depreciated:        |                    |              |             |                      |
| Land   | \$ 330,003         | \$ -         | \$ -        | \$ 330,003           |
| Capital assets being depreciated:            |                    |              |             |                      |
| Buildings and improvements                   | 5,396,229          | 944,679      | -           | 6,340,908            |
| Vehicles and equipment                       | 1,069,614          | 174,000      | 13,860      | 1,229,754            |
| Total capital assets being depreciated       | 6,465,843          | 1,118,679    | 13,860      | 7,570,662            |
| Less accumulated depreciation for:           |                    |              |             |                      |
| Buildings and improvements                   | (2,423,599)        | (110,127)    | _           | (2,533,726)          |
| Vehicles and equipment                       | (704,848)          | (109,303)    | 13,860      | (800,291)            |
| Total accumulated depreciation               | (3,128,447)        | (219,430)    | 13,860      | (3,334,017)          |
| Total capital assets being depreciated, net  | 3,337,396          | 899,249      |             | 4,236,645            |
| Governmental activities capital assets, net  | \$ 3,667,399       | \$ 899,249   | \$ -        | \$ 4,566,648         |
| Business-type Activities                     |                    |              |             |                      |
| Capital assets not being depreciated:        |                    |              |             |                      |
| Construction in progress                     | \$1,236,683        | \$ 5,755,487 | \$ -        | \$ 6,992,170         |
| Capital assets being depreciated:            |                    |              |             |                      |
| Land improvements                            | 29,524             | -            | -           | 29,524               |
| Buildings and improvements                   | 6,579,985          | 48,844       | -           | 6,628,829            |
| Vehicles and equipment                       | 1,197,612          | 33,504       |             | 1,231,116            |
| Total capital assets being depreciated       | 7,807,121          | 82,348       |             | 7,889,469            |
| Less accumulated depreciation for:           |                    |              |             |                      |
| Land improvements                            | (29,524)           | -            | -           | (29,524)             |
| Buildings and improvements                   | (3,504,096)        | (232,521)    | -           | (3,736,617)          |
| Vehicles and equipment                       | (1,043,024)        | (81,667)     |             | (1,124,691)          |
| Total accumulated depreciation               | (4,576,644)        | (314,188)    |             | (4,890,832)          |
| Total capital assets being depreciated, net  | 3,230,477          | (231,840)    |             | 2,998,637            |
| Business-type activities capital assets, net | \$4,467,160        | \$ 5,523,647 | <u>\$</u> - | \$ 9,990,807         |

# **Notes to the Financial Statements**

Depreciation expense was charged to functions/programs of the County as follows:

| Governmental activities:         |                   |
|----------------------------------|-------------------|
| General government               | \$ 87,550         |
| Judicial                         | 10,673            |
| Public safety                    | 79,353            |
| Health and welfare               | 41,854            |
| Total                            | <u>\$ 219,430</u> |
| <b>Business-type activities:</b> |                   |
| Medical Care Facility            | \$ 290,782        |
| E-911 Emergency                  | 23,406            |
| Total                            | <u>\$ 314,188</u> |

# **Component Unit – Drain Commission**

Activity for the Drain Commission for the year ended December 31, 2007, was as follows:

|   | J         | Ianuary 1, |    |          |                  | De | cember 31, |
|---|-----------|------------|----|----------|------------------|----|------------|
|   |           | 2007       | A  | dditions | <b>Deletions</b> |    | 2007       |
| Capital assets being depreciated:           |           |            |    |          |                  |    |            |
| Buildings                                   | \$        | 135,000    | \$ | -        | \$ -             | \$ | 135,000    |
| Equipment                                   |           | 624,006    |    | 53,428   | -                |    | 677,434    |
| Infrastructure                              |           | 458,635    |    | -        | -                |    | 458,635    |
| Total capital assets being depreciated      |           | 1,217,641  |    | 53,428   | -                |    | 1,271,069  |
| Less accumulated depreciation for:          |           |            |    |          |                  |    |            |
| Buildings                                   |           | (43,200)   |    | (5,400)  | -                |    | (48,600)   |
| Equipment                                   |           | (305,053)  |    | (57,221) | -                |    | (362,274)  |
| Infrastructure                              |           | (24,364)   |    | (9,172)  | -                |    | (33,536)   |
| Total accumulated depreciation              |           | (372,617)  |    | (71,793) | -                |    | (444,410)  |
| Total capital assets being depreciated, net | <b>\$</b> | 845,024    | \$ | (18,365) | \$ -             | \$ | 826,659    |

Depreciation expense was charged to the Public Works Function in the year 2007.

# **Notes to the Financial Statements**

# **Component Unit – Road Commission**

Activity for the Road Commission for the year ended December 31, 2007, was as follows:

|  | В    | alance     |            |            |    | Balance     |
|--|------|------------|------------|------------|----|-------------|
|  |      | nuary 1,   |            |            | D  | ecember 31, |
|  |      | 2007       | Additions  | Deductions |    | 2007        |
| Capital assets not being depreciated:        |      |            |            |            |    | 10.101      |
| Land   | \$   | 68,434     | \$         | Ψ          | \$ | 68,434      |
| Land improvements - infrastructure           |      | 4,241,290  | 192,756    | -          |    | 4,434,046   |
| Subtotal                                     |      | 4,309,724  | 192,756    | -          |    | 4,502,480   |
| Capital assets being depreciated:            |      |            |            |            |    |             |
| Buildings and improvements                   |      | 2,028,579  | -          | 1,120      | \$ | 2,027,459   |
| Road equipment                               |      | 5,533,471  | 563,201    | 450,425    |    | 5,646,247   |
| Shop equipment                               |      | 100,613    | 16,267     | 1,667      |    | 115,213     |
| Office equipment                             |      | 147,293    | -          | -          |    | 147,293     |
| Engineers' equipment                         |      | 59,947     | 2,400      | -          |    | 62,347      |
| Yard and storage                             |      | 436,535    | -          | -          |    | 436,535     |
| Depleteable assets                           |      | 65,400     | -          | -          |    | 65,400      |
| Infrastructure                               | -    | 42,608,893 | 1,888,574  | _          |    | 44,497,467  |
| Subtotal                                     | :    | 50,980,731 | 2,470,442  | 453,212    |    | 52,997,961  |
| Accumulated depreciation and depletion       |      |            |            |            |    |             |
| Buildings and improvements                   |      | 527,348    | 61,325     | 1,120      |    | 587,553     |
| Equipment                                    |      | 4,558,244  | 540,886    | 317,423    |    | 4,781,707   |
| Depleteable assets                           |      | 62,156     | 639        | -          |    | 62,795      |
| Infrastructure                               | ,    | 21,740,613 | 1,721,818  | -          |    | 23,462,431  |
| Total accumulated depreciation               |      |            |            |            |    | ,           |
| and depletion                                |      | 26,888,361 | 2,324,668  | 318,543    |    | 28,894,486  |
| Total capital assets being depreciated - net |      | 24,092,370 | 145,774    | 134,669    |    | 24,103,475  |
| Governmental activities capital assets - net | \$ : | 28,402,094 | \$ 338,530 | \$ 134,669 | \$ | 28,605,955  |

### **Notes to the Financial Statements**

# D. Accounts payable

Accounts payable and accrued liabilities in the governmental activities are as follows:

| Accounts payable                       | \$<br>387,079 |
|--|---------------|
| Accrued payroll, expenses and deposits | 110,628       |
| Due to other governments               | 58,000        |
| Accrued interest on long-term debt     | <br>39,328    |
|  |               |

Total <u>\$ 595,035</u>

Accounts payable and accrued liabilities in the business-type activities are as follows:

| Accounts payable                       | \$ 1,539,552 |
|--|--------------|
| Accrued payroll, expenses and deposits | 734,026      |
| Due to other governments               | 54,515       |
| · ·                                    | -            |

Total <u>\$ 2,328,093</u>

# E. Interfund receivables, payables and transfers

The County has interfund balances between its funds and component units. The sum of all balances presented in the tables below agrees with the sum of interfund balances presented in the statements of net assets/balance sheet for governmental funds and proprietary funds. These interfund balances resulted primarily from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made. The advances from the General Fund to the Drain and Lake Level Revolving Funds of the Drain Component Unit are used to provide cash flow to those funds until reimbursements from drain assessments are collected.

| Fund                 | Receivable |         | ]  | Payable |
|----------------------|------------|---------|----|---------|
| General              | \$         | 357,968 | \$ | -       |
| Drain revolving      |            |         |    | 339,489 |
| Lake level revolving |            |         |    | 18,479  |
|                      | \$         | 357,968 | \$ | 357,968 |

### **Notes to the Financial Statements**

Transfers are used to: (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; (2) move receipts restricted to or allowed for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due; and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

For the year ended December 31, 2007, interfund transfers consisted of the following:

| Fund                          | Transfer In |           | Tr | ansfer Out |
|-------------------------------|-------------|-----------|----|------------|
| General                       | \$          | 1,326,375 | \$ | 740,698    |
| Revenue Sharing<br>Reserve    |             | -         |    | 857,640    |
| Nonmajor Governmental Funds   |             | 947,405   |    | 9,206      |
| Nonmajor Proprietary<br>Funds |             | 2,500     |    | 668,736    |
|                               | \$          | 2,276,280 | \$ | 2,276,280  |

# F. Long-term debt

# Primary government

### **Governmental activities**

*General obligation bonds.* The government issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities.

General obligation bonds are direct obligations and pledge the full faith and credit of the County. These bonds are typically issued as 10-20 year serial bonds with varying amounts of principal maturing each year. General obligation bonds currently outstanding are as follows:

### **Notes to the Financial Statements**

| Purpose  | <u>Installments</u> | <u>Interest Rates</u> | <u>Due</u> | <u>Amount</u>      |
|--|---------------------|-----------------------|------------|--------------------|
| Governmental activities:<br>County Building Author | ority –             |                       |            |                    |
| Buildings  | \$95,000 to         |                       |            |                    |
| -  | 170,000             | 5.25 to 5.70%         | 2016       | <u>\$1,210,000</u> |
| Capital Improvement                                | \$75,000 to         |                       |            |                    |
| Senior Center Bldng                                | 160,000             | 4.25 to 4.40%         | 2025       | <u>\$1,990,000</u> |

Annual debt service requirements to maturity for governmental activities general obligation bonds are as follows:

| Year<br>Ended |    |           |                 |                 |
|---------------|----|-----------|-----------------|-----------------|
| December 31   | ]  | Principal | Interest        | Total           |
| 2008          | \$ | 185,000   | \$<br>148,272   | \$<br>333,272   |
| 2009          |    | 190,000   | 139,307         | 329,307         |
| 2010          |    | 200,000   | 129,967         | 329,967         |
| 2011          |    | 210,000   | 119,861         | 329,861         |
| 2012          |    | 215,000   | 109,374         | 324,374         |
| 2013-2017     |    | 1,120,000 | 369,315         | 1,489,315       |
| 2018-2022     |    | 625,000   | 163,331         | 788,331         |
| 2023-2025     |    | 455,000   | 29,947          | 484,947         |
|               | \$ | 3,200,000 | \$<br>1,209,374 | \$<br>4,409,374 |

The County has the following capital leases and installment purchase contracts:

The government has entered into several lease agreements for financing the acquisition of vehicles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date.

### **Notes to the Financial Statements**

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2007, were as follows:

# Capital leases:

| Year Ending December 31                 | Governmental <u>Activities</u> |  |  |
|---|--------------------------------|--|--|
| 2008                                    | \$ 55,669                      |  |  |
| 2009                                    | 27,395                         |  |  |
| Total minimum lease payments            | 83,064                         |  |  |
| Less: amount representing interest      | (6,783)                        |  |  |
| Present value of minimum lease payments | <u>\$ 76,281</u>               |  |  |

The County entered into a purchase installment contract for the purchase of the elevator in the new addition in the amount of \$600,000. Installment payments range from \$110,000 to \$130,000 through August 2012 with an interest rate of 4.2%.

Annual payments to maturity are as follows:

| Year  |
|-------|
| Ended |

| December 31 | P  | Principal |    | Interest |    | Total   |  |
|-------------|----|-----------|----|----------|----|---------|--|
|             |    |           |    |          |    | _       |  |
| 2008        | \$ | 160,862   | \$ | 33,789   | \$ | 194,651 |  |
| 2009        |    | 140,419   |    | 22,286   |    | 162,705 |  |
| 2010        |    | 120,000   |    | 15,750   |    | 135,750 |  |
| 2011        |    | 125,000   |    | 10,710   |    | 135,710 |  |
| 2012        |    | 130,000   |    | 5,460    |    | 135,460 |  |
|             | \$ | 676,281   | \$ | 87,995   | \$ | 764,276 |  |

# **Business-type activities**

*General obligation bonds*. The government issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for business-type activities.

General obligation bonds are direct obligations and pledge the full faith and credit of the County. These bonds are typically issued as 10-20 year serial bonds with varying amounts of principal maturing each year. General obligation bonds currently outstanding are as follows:

# **Notes to the Financial Statements**

| <u>Purpose</u>  | <u>Installments</u>     | <b>Interest Rates</b> | <u>Due</u> | <b>Amount</b>       |
|---|-------------------------|-----------------------|------------|---------------------|
| Business-type activities:<br>County Building Autho<br>Medical Care Facility | rity –                  |                       |            |                     |
| Building  | \$105,000 to<br>185,000 | 4.60 to 4.625%        | 2018       | <u>\$ 1,585,000</u> |
| Medical Care Facility<br>Building   | \$150,000 to 695,000    | 4.00%                 | 2026       | <u>\$ 7,850,000</u> |
| Medical Care Facility<br>Building   | \$75,000 to 90,000      | 3.0 to3.5%            | 2011       | <u>\$ 335,000</u>   |
| Sanitary Sewer – City of Litchfield   | \$30,000 to<br>130,000  | 2.00%                 | 2014       | <u>\$ 795,000</u>   |
| Water Supply System –<br>Village of Jonesville                              |                         | 3.85 to 4.20%         | 2015       | <u>\$ 1,035,000</u> |

Annual debt service requirements to maturity for general obligation bonds are as follows:

Year Ended

| December 31 | Principal        |    | Interest  |    | Total      |  |
|-------------|------------------|----|-----------|----|------------|--|
|             |                  |    |           |    |            |  |
| 2008        | \$<br>620,000    | \$ | 467,571   | \$ | 1,087,571  |  |
| 2009        | 655,000          |    | 444,146   |    | 1,099,146  |  |
| 2010        | 685,000          |    | 417,674   |    | 1,102,674  |  |
| 2011        | 730,000          |    | 389,929   |    | 1,119,929  |  |
| 2012        | 675,000          |    | 360,594   |    | 1,035,594  |  |
| 2013-2017   | 3,115,000        |    | 1,388,832 |    | 4,503,832  |  |
| 2018-2022   | 2,580,000        |    | 811,378   |    | 3,391,378  |  |
| 2023-2026   | 2,540,000        |    | 262,000   |    | 2,802,000  |  |
|             | \$<br>11,600,000 | \$ | 4,542,124 | \$ | 16,142,124 |  |

### **Notes to the Financial Statements**

During 2007, Hillsdale County advance refunded a portion of the Village of Jonesville Water Supply System Bonds by issuing \$1,140,000 of Village of Jonesville Water Supply System Refunding Bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the balance sheet. This advance refunding was undertaken to reduce total debt service payments over the next 9 years by \$63,391 and to obtain an economic gain (difference between the present value of the debt service payments of the refunded and refunding bonds) of \$56,345.

**Delinquent tax notes.** The government issues delinquent tax notes to finance the purchase of delinquent real property taxes receivable from each taxing district in the County. These notes are reported in the proprietary funds (i.e., Delinquent Tax Revolving Funds) as they are expected to be repaid from proprietary fund revenues. Principal and interest payments are predicated upon actual collections of delinquent property taxes, which are subject to collection over a period not to exceed three years. Delinquent tax notes outstanding at December 31, 2007, are as follows:

### **Series**

|   | <u>Amount</u> |
|---|---------------|
| 2006 - \$2,300,000 G.O. Limited Tax Notes |               |
| payable, dated June 21, 2006, interest at |               |
| 5.37 – 5.55%                              | \$ 400,000    |
| 2007 - \$2,580,000 G.O. Limited Tax Notes |               |
| payable, dated June 21, 2007, interest at |               |
| 5.20 - 5.75%                              | 1,780,000     |
|   | ¢ 2 100 000   |
|   | \$ 2,180,000  |

Annual debt service requirements to maturity are as follows:

| Year<br>Ended<br>December 31 | ,  | Principal            | Interest               | Total |                      |  |  |
|------------------------------|----|----------------------|------------------------|-------|----------------------|--|--|
| 2008<br>2009                 | \$ | 1,700,000<br>480,000 | \$<br>88,645<br>20,120 | \$    | 1,788,645<br>500,120 |  |  |
|                              | \$ | 2,180,000            | \$<br>108,765          | \$    | 2,288,765            |  |  |

# **Notes to the Financial Statements**

# **Drain Commission component unit**

*Notes payable*. The Drain Commission issues notes payable for he construction or major maintenance of drainage and lake level districts. Such notes are repaid by local property owners.

|  |            | Interest                |               |               |  |  |  |
|--|------------|-------------------------|---------------|---------------|--|--|--|
|  | <u>Due</u> | <b>Installments</b>     | Rate          | <b>Amount</b> |  |  |  |
| Various drain construction and equipment notes | Various    | \$23,304 to<br>\$11,000 | 2.07 to 3.46% | \$ 11,000     |  |  |  |

Annual debt service requirements to maturity for drain notes are as follows:

| Year<br>Ended |         |        |    |        |       |        |  |
|---------------|---------|--------|----|--------|-------|--------|--|
| December 31   | l Princ |        | In | terest | Total |        |  |
| 2008          | \$      | 11,000 | \$ | 381    | \$    | 11,381 |  |

# **Notes to the Financial Statements**

Changes in long-term debt.

Long-term debt liability activity for the year ended December 31, 2007, was as follows:

| Covernmental activities         Balance         Additions         Reductions         Balance         One Year           Home the Book and the Substitution of Capital Improvement Bonds 2,005,000 and 2,005,   |                                  | ]  | Beginning  |                 |    |            |    | <b>Ending</b> |      | Duein     |  |
|--|----------------------------------|----|------------|-----------------|----|------------|----|---------------|------|-----------|--|
| 1996 Building Authority Bonds   2,065,000   -   75,000   1,990,000   80,000   Capital leases   66,325   61,831   51,875   76,281   50,862   Installment purchase contract   -  |                                  |    | Balance    | Additions       | I  | Reductions |    | Balance       |      | ne Year   |  |
| 2005 Capital Improvement Bonds   2,065,000   -   75,000   1,990,000   80,000   Capital leases   66,325   61,831   51,875   76,281   50,862   Installment purchase contract   -   600,000   -   600,000   110,000   364,764   -   17,361   347,403   35,000   3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$661,831   \$239,236   \$4,223,684   \$380,862   \$3801,089   \$3801,099   \$3801,099   \$3801,099   \$3801,099   \$3801,099   \$3801,0 | Governmental activities          |    |            |                 |    |            |    |               |      |           |  |
| Capital leases         66,325         61,831         51,875         76,281         50,862           Installment purchase contract         -         600,000         -         600,000         110,000           Compensated absences         364,764         -         17,361         347,403         35,000           Business - type activities           Business - type activities           Bonds:           1998 Buikling Authority -MCF         8,000,000         -         150,000         7,850,000         200,000           2005 Capital Improvement -MCF         410,000         -         150,000         7,850,000         80,000           BPW #1 - Litchfield         915,000         105,000         795,000         335,000         80,000           BPW #6 - Jonesville         1,115,000         105,000         1,035,000         110,000           BPW #6 - Jonesville         1,115,000         1,670,000         1,670,000         1,600,000           BPW #6 - Jonesville         1,115,000         1,670,000         1,600,000         400,000         400,000         620,000           OLimited Tax Notes 2005         400,000         2,850,000         1,780,000         1,300,000           OC Limited Tax  | 1996 Building Authority Bonds    | \$ | 1,305,000  | \$<br>-         | \$ | 95,000     | \$ | 1,210,000     | \$   | 105,000   |  |
| Installment purchase contract Compensated absences   | 2005 Capital Improvement Bonds   |    | 2,065,000  | -               |    | 75,000     |    | 1,990,000     |      | 80,000    |  |
| Sample   S   | Capital leases                   |    | 66,325     | 61,831          |    | 51,875     |    | 76,281        |      | 50,862    |  |
| Business - type activities   Bonds:   1,690,000   \$   | Installment purchase contract    |    | -          | 600,000         |    | -          |    | 600,000       |      | 110,000   |  |
| Business - type activities   | Compensated absences             |    | 364,764    | -               |    | 17,361     |    | 347,403       |      | 35,000    |  |
| Bonds:   1998 Building Authority -MCF  |                                  | \$ | 3,801,089  | \$<br>661,831   | \$ | 239,236    | \$ | 4,223,684     | \$   | 380,862   |  |
| 1998 Building Authority -MCF   | Business - type activities       |    |            |                 |    |            |    |               |      |           |  |
| 2006 Building Authority -MCF         8,000,000         -         150,000         7,850,000         200,000           2005 Capital Improvement - MCF         410,000         -         75,000         335,000         80,000           BPW #1 - Litchfield         915,000         -         120,000         795,000         120,000           BPW #6 - Jonesville         -         1,140,000         105,000         1,035,000         110,000           BPW #6 - Jonesville         1,115,000         -         1,115,000         -         -         -           Total bonds         12,130,000         1,140,000         1,670,000         11,600,000         620,000           Notes:           GO Limited Tax Notes 2005         400,000         -         400,000         400,000         -         -           GO Limited Tax Notes 2006         1,600,000         -         1,200,000         400,000         400,000         -         -         2,580,000         1,780,000         1,300,000         -         -         2,580,000         2,400,000         2,180,000         1,700,000         -         -         -         2,580,000         2,400,000         2,180,000         \$2,320,000         -         -         -         -         -   | Bonds:                           |    |            |                 |    |            |    |               |      |           |  |
| 2005 Capital Improvement - MCF         410,000         -         75,000         335,000         80,000           BPW #1 - Litchfield         915,000         -         120,000         795,000         120,000           BPW #6 - Jonesville         1,115,000         -         1,115,000         -         1,115,000         -         -           Total bonds         12,130,000         1,140,000         1,670,000         11,600,000         620,000           Notes:           GO Limited Tax Notes 2005         400,000         -         400,000         - <td< td=""><td>1998 Building Authority -MCF</td><td>\$</td><td>1,690,000</td><td>\$<br/>-</td><td>\$</td><td>105,000</td><td>\$</td><td>1,585,000</td><td>\$</td><td>110,000</td></td<>  | 1998 Building Authority -MCF     | \$ | 1,690,000  | \$<br>-         | \$ | 105,000    | \$ | 1,585,000     | \$   | 110,000   |  |
| BPW #1 - Litchfield         915,000         -         120,000         795,000         120,000           BPW #6 - Jonesville         -         1,140,000         105,000         1,035,000         110,000           BPW #6 - Jonesville         1,115,000         -         1,115,000         -         -         -           Total bonds         12,130,000         1,140,000         1,670,000         11,600,000         620,000           Notes:           GO Limited Tax Notes 2005         400,000         -         400,000         -   | 2006 Building Authority -MCF     |    | 8,000,000  | -               |    | 150,000    |    | 7,850,000     |      | 200,000   |  |
| BPW #6 - Jonesville         1,140,000         105,000         1,035,000         110,000           BPW #6 - Jonesville         1,115,000         - 1,115,000  | 2005 Capital Improvement - MCF   |    | 410,000    | -               |    | 75,000     |    | 335,000       |      | 80,000    |  |
| Read Commission component unit   Source   Sour   | BPW #1 - Litchfield              |    | 915,000    | -               |    | 120,000    |    | 795,000       |      | 120,000   |  |
| Notes:         Section of the component unit         12,130,000         1,140,000         1,670,000         11,600,000         620,000           Notes:         GO Limited Tax Notes 2005         400,000         - 400,000         - 7         - 60,000         - 1,200,000         400,000         400,000         400,000         400,000         1,300,000         1,300,000         1,300,000         1,300,000         1,300,000         1,700,000   | BPW #6 - Jonesville              |    | -          | 1,140,000       |    | 105,000    |    | 1,035,000     |      | 110,000   |  |
| Notes: GO Limited Tax Notes 2005   | BPW #6 - Jonesville              |    | 1,115,000  | -               |    | 1,115,000  |    |               |      | -         |  |
| GO Limited Tax Notes 2005  | Total bonds                      |    | 12,130,000 | 1,140,000       |    | 1,670,000  |    | 11,600,000    |      | 620,000   |  |
| GO Limited Tax Notes 2006 GO Limited Tax Notes 2007 Total Notes  2,000,000  3,720,000  400,000  1,780,000  1,300,000  1,7   | Notes:                           |    |            |                 |    |            |    |               |      |           |  |
| Columited Tax Notes 2007   2,580,000   800,000   1,780,000   1,300,000   | GO Limited Tax Notes 2005        |    | 400,000    | -               |    | 400,000    |    | -             |      | -         |  |
| Total Notes         2,000,000         2,580,000         2,400,000         2,180,000         1,700,000           Total Business - type activities         \$ 14,130,000         \$ 3,720,000         \$ 4,070,000         \$ 13,780,000         \$ 2,320,000           Drain Commission component unit           Caterpillar Tractor         \$ 2,804         \$ -         \$ 2,804         \$ -         \$ -           Walker Interstate Drain         22,000         -         11,000         11,000         11,000           Doty-Chamberlain         9,500         -         9,500         -         -         -           Road Commission component unit   | GO Limited Tax Notes 2006        |    | 1,600,000  | -               |    | 1,200,000  |    | 400,000       |      | 400,000   |  |
| Total Business - type activities   \$ 14,130,000   \$ 3,720,000   \$ 4,070,000   \$ 13,780,000   \$ 2,320,000  | GO Limited Tax Notes 2007        |    | -          | 2,580,000       |    | 800,000    |    | 1,780,000     | 1    | ,300,000  |  |
| Drain Commission component unit           Caterpillar Tractor         \$ 2,804 \$ - \$ 2,804 \$ - \$ -           Walker Interstate Drain         22,000 - 11,000 11,000 11,000 11,000           Doty-Chamberlain         9,500 - 9,500           \$ 34,304 \$ - \$ 23,304 \$ 11,000 \$ 11,000           Road Commission component unit   | Total Notes                      |    | 2,000,000  | 2,580,000       |    | 2,400,000  |    | 2,180,000     | 1    | ,700,000  |  |
| Caterpillar Tractor       \$ 2,804 \$ - \$ 2,804 \$ - \$ - \$ - \$         Walker Interstate Drain       22,000 - 11,000 11,000 11,000 11,000         Doty-Chamberlain       9,500 - 9,500 \$ 23,304 \$ 11,000 \$ 11,000         Road Commission component unit  | Total Business - type activities | \$ | 14,130,000 | \$<br>3,720,000 | \$ | 4,070,000  | \$ | 13,780,000    | \$ 2 | 2,320,000 |  |
| Caterpillar Tractor       \$ 2,804 \$ - \$ 2,804 \$ - \$ - \$ - \$         Walker Interstate Drain       22,000 - 11,000 11,000 11,000 11,000         Doty-Chamberlain       9,500 - 9,500 \$ 23,304 \$ 11,000 \$ 11,000         Road Commission component unit  | Drain Commission component unit  |    |            |                 |    |            |    |               |      |           |  |
| Doty-Chamberlain         9,500         -         9,500         - <td><del>-</del></td> <td>\$</td> <td>2,804</td> <td>\$<br/>-</td> <td>\$</td> <td>2,804</td> <td>\$</td> <td>-</td> <td>\$</td> <td>-</td>   | <del>-</del>                     | \$ | 2,804      | \$<br>-         | \$ | 2,804      | \$ | -             | \$   | -         |  |
| \$ 34,304 \$ - \$ 23,304 \$ 11,000 \$ 11,000  Road Commission component unit   | -                                |    | 22,000     | _               |    | 11,000     |    | 11,000        |      | 11,000    |  |
| \$ 34,304 \$ - \$ 23,304 \$ 11,000 \$ 11,000  Road Commission component unit   | Doty-Chamberlain                 |    | 9,500      | _               |    | *          |    | -             |      | -         |  |
| •  | ·                                | \$ | 34,304     | \$<br>-         | \$ | 23,304     | \$ | 11,000        | \$   | 11,000    |  |
| •  | Road Commission component unit   |    |            |                 |    |            |    |               |      |           |  |
|  | Compensated absences             | \$ | 348,945    | \$<br>18,458    | \$ | -          | \$ | 367,403       | \$   | 70,000    |  |

For the governmental activities, compensated absences are generally liquidated by the general fund.

### **Notes to the Financial Statements**

### IV. OTHER INFORMATION

# A. Risk Management / Self-Insurance Program

The County is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation), as well as medical benefits provided to employees. The County has purchased commercial insurance for employee medical benefit claims, participates in the Michigan Municipal Risk Management Authority (risk pool) for claims relating to property loss, torts, errors and omissions, and personal injuries, and participates in a risk pool at Employer's Reinsurance Corporation for claims relating to workers' compensation. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The Michigan Municipal Risk Management Authority (risk pool) program operates as a claims servicing pool for amounts up to member retention limits, and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Authority, and the Authority uses the premiums to pay claims up to the retention limits, the ultimate liability for those claims remains with the County. As of December 31, 2007, the County estimates that its funds on deposit with the Authority are sufficient to cover any outstanding claims. Accordingly, no liability has been recorded.

**Workers' Compensation.** The government maintains a self-insurance program for workers' compensation coverage which is accounted for in an internal service fund (i.e., the Self Insurance fund). The program is administered by a third party administrator who conducts safety inspections and provides claims review and processing services. Premiums are paid into the internal service fund by all other funds based on payrolls and job classifications and are available to pay claims, claim reserves, excess coverage and administrative costs.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. An excess coverage insurance policy covers individual claims in excess of \$350,000 subject to an annual aggregate limit of \$768,232. Liabilities include an amount for claims that have been incurred but not reported (IBNR). Changes in the balances of claims liabilities during the past two years are as follows:

### **Notes to the Financial Statements**

|  | <u>2007</u>                     | <u>2006</u>                    |
|--|---------------------------------|--------------------------------|
| Unpaid claims, beginning of year Incurred claims (including IBNR's) Claim payments | \$ 21,823<br>19,222<br>(18,332) | \$ 1,713<br>38,952<br>(18,842) |
| Unpaid claims, end of year   | <b>\$</b> 22.713                | <b>\$</b> 21.823               |

# **Road Commission**

The Road Commission is a member of the Michigan County Road Commission Self-Insurance Pool ("Pool") established pursuant to the laws of the State of Michigan which authorizes contracts between municipal corporations (interlocal agreements) to form group self-insurance pools, and to prescribe conditions to the performance of these contracts.

The Michigan County Road Commission Self-Insurance Pool was established for the purpose of making a self-insurance pooling program available for Michigan County Road Commissions, which includes, but is not limited to, general liability coverages, auto liability coverages, property insurance coverages, stop loss insurance protection, claims administration, and risk management and loss control services pursuant to Michigan Public Act 138 of 1982.

The Hillsdale County Road Commission pays an annual premium to the Pool for property (buildings and grounds) coverage, automobile liability, errors or omissions liability and bodily injury, property damage and personal injury liability. The agreement for the formation of the Pool provides that the Pool will be self-sustaining through member premiums and will purchase both specific and aggregate stop-loss insurance to the limits determined necessary by the Pool Board.

The Road Commission is also self-insured for workers' compensation as a member of the County Road Association Worker's Compensation Fund

In the past three years, there have been no reductions in coverages, nor have settlements exceeded coverages. Management of the Road Commission believes that losses, if any, in excess of Insurance Pool coverages would not be material to the financial position of the Road Commission.

The Road Commission continues to carry commercial insurance for employee health and accident insurance.

# **Notes to the Financial Statements**

# **B.** Property taxes

Prior to 2005, the County property taxes were levied annually on December 1 (the lien date) to fund operations of the following year. The property taxes were due in full within 90 days (prior to March 1), at which time uncollected taxes became delinquent.

In 2004, the State of Michigan passed Public Act 357. This Act provides a temporary funding mechanism as a substitute for state revenue sharing payments to counties. As a result of this new law, the County's levy date began a phased shifting (or acceleration) over a 3-year period from December 1 to July 1 of each year. In 2005, one-third of the tax levy took place on July 1 and two-thirds took place on December 1. In 2006, two-thirds of the tax levy took place on July 1 and one-third took place on December 1. In 2007 and each year thereafter, one-hundred percent of the tax levy will take place on July 1. The Act also requires that an amount equal to one-third of the December 2004 tax levy be placed each year for three years into the newly created Revenue Sharing Reserve Fund, a special revenue fund. An annual transfer, in an amount determined by the State of Michigan, is made from the Revenue Sharing Reserve Fund into the General Fund equal to the amount of revenue sharing the County used to receive from the State, adjusted for inflation.

For the ambulance, senior services and Medical Care Facility, the assessed and taxable value of real and personal property for the December 1, 2006 levy, for which revenue was recognized in fiscal 2007, was \$1,250,345,615. For the general fund, the assessed and taxable value of real and personal property for the July 1, 2007 levy, for which revenue was recognized in fiscal 2007, was \$1,322,585,804. The general operating tax rate for this levy was at the maximum rate of 4.9552 mills, as adjusted by the Headlee Amendment to the State of Michigan Constitution. The County also had a voter approved tax of .3908 mills for ambulance services, .4968 mills for senior services, and .5786 mills for the Medical Care Facility.

By agreement with various taxing authorities, the County purchases at face value the real property taxes returned delinquent each March 1 and records a corresponding delinquent taxes receivable.

### C. Employee retirement systems and plans

### **Defined Contribution Pension Plan - Primary Government**

The County provides pension benefits to all of its full-time employees (except for the Sheriff's Department) through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. As established by the Hillsdale County Retirement Fund, the County contributes 6.5 percent for all the general County employees' gross earnings and 4 percent for all Medical Care Facility employees. Employees contribute 2-10 percent of earnings. In accordance with these requirements, the County contributed \$498,355 for the year ended December 31, 2007 and employees contributed \$408,756.

### **Notes to the Financial Statements**

The Hillsdale County Board of Commissioners established both plans and may amend them and the related contribution requirements, subject to the County's various collective bargaining agreements. The plans are administered and the assets are in the custody of third-party insurance companies.

# **Defined Benefit Pension Plan – Primary Government**

# **Plan Description - MERS**

Employees of the Sheriff Department, except the Sheriff and Under sheriff, are eligible to participate in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer, defined benefit pension plan. The System is administered by the MERS retirement board. MERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. A publicly available financial report that includes financial statements and required supplementary information for MERS may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, MI 48917, or by calling (800) 767-6377.

# **Funding Policy**

The County is required to contribute at an actuarially determined rate; the current rate for the County is 7.5 to 8% of annual covered payroll for each employee group. All participating employees are required to contribute between 2% and 10% percent of their annual salary. The contribution requirements of the County are established and may be amended by the Retirement Board of MERS. The contribution requirements of plan members are established and may be amended by the County Board of Commissioners, depending on the MERS contribution program adopted by the County.

For the year ended December 31, 2007, the annual pension cost of \$142,380 was equal to the required and actual contributions of the County. The required contributions were determined as part of the December 31, 2006 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year compounded annually, attributable to inflation, (c) additional projected salary increases of 0.0% to 8.4% per year, depending on age, attributable to seniority/merit, and (d) the assumption that benefits will increase 2.5% per year after retirement for certain retirees depending on the benefit option selected. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect fair value. The County's unfunded actuarial accrued liability is being amortized over a period of 30 years as a level percentage of projected payroll on an open basis. The latest actuarial valuation was performed as of December 31, 2006.

# **Notes to the Financial Statements**

### **Three-Year Trend Information**

| Fiscal Year Ending  12/31/05 12/31/06 | Annual<br>Pension<br><u>Cost (APC)</u> | Percentage<br>of APC<br><u>Contributed</u> | Net<br>Pension<br><u>Obligation</u> |   |  |
|---------------------------------------|--|--|-------------------------------------|---|--|
| 12/31/05                              | \$ 135,768                             | 100%                                       | \$                                  | _ |  |
| 12/31/06                              | 136,951                                | 100  |                                     | _ |  |
| 12/31/07                              | 142.380                                | 100  |                                     | _ |  |

# **Schedule of Funding Progress**

| Actuarial<br>Valuation<br><u>Date</u> | Actuarial<br>Value of<br><u>Assets</u> | Actuarial<br>Accrued<br>Liability<br>(AAL) -<br>Entry Age | Unfunded<br>Actuarial<br>Liability<br>(UAAL) | Funded<br><u>Ratio</u> | Covered<br><u>Payroll</u> | UAAL as a<br>Percentage<br>of<br>Covered<br><u>Payroll</u> |
|---------------------------------------|--|---|--|------------------------|---------------------------|--|
| 12/31/04                              | \$ 1,308,037                           | \$3,575,849   | \$ 2,267,812                                 | 37%                    | \$1,745,556               | 130%   |
| 12/31/05                              | 1,590,906                              | 3,963,875   | 2,372,969                                    | 40                     | 1,757,755                 | 135  |
| 12/31/06                              | 1,881,418                              | 4,219,255   | 2,337,837                                    | 45                     | 1,784,608                 | 131  |

# **Defined Benefit Pension Plan - Road Commission**

# **Plan Description**

The Road Commission's defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The Road Commission participates in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the Retirement Board of MERS. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917, or by calling (800) 767-6377.

### **Notes to the Financial Statements**

# **Funding Policy**

The Road Commission is required to contribute at an actuarially determined rate; the current employer's contribution rate of annual covered payroll is 6.40% for Association members and 11.55% for non-Association members. Certain employees are currently not required to contribute to the Plan. The contribution requirements of the Road Commission are established by Act No. 427 of the Public Acts of 1984, as amended, and may be amended by the Retirement Board of MERS. The contribution requirements of plan members, if any, are established and may be amended by the Road Commission. In addition, Road Commission Association employees are currently required to contribute 5.3% of annual compensation, and non-Association employees are required to contribute 9.9% of annual compensation.

### **Annual Pension Cost**

For the year ended December 31, 2007, the Road Commission's annual pension cost of \$155,495 for MERS was equal to the Road Commission's required and actual contributions. The required contribution was determined using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increase of 4.5% per year compounded annually, attributable to inflation, and (c) additional projected salary increases of 0.0% to 4.5% per year, depending on age, attributable to seniority/merit. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return, and includes an adjustment to reflect fair value. The Road Commission's unfunded actuarial accrued liability as of December 31, 2006, the date of the latest actuarial valuation, is being amortized as a level percentage of projected payroll on an open basis over 30 years.

**Three-Year Trend Information** 

| Fiscal<br>Year<br><u>Ending</u> | Annual<br>Pension<br><u>Cost (APC</u> ) | Percentage<br>of APC<br><u>Contributed</u> | No<br>Pens<br><u>Obliga</u> | ion |
|---------------------------------|---|--|-----------------------------|-----|
| 12/31/05                        | \$146,018                               | 100%                                       | \$                          | _   |
| 12/31/06                        | 151,739                                 | 100  |                             | -   |
| 12/31/07                        | 155,495                                 | 100  |                             | -   |

### **Notes to the Financial Statements**

# **Schedule of Funding Progress**

| Actuarial<br>Valuation<br><u>Date</u> | Actuarial<br>Value of<br><u>Assets</u> | Actuarial<br>Accrued<br>Liability<br>(AAL) -<br>Entry Age | Unfunded<br>Actuarial<br>Liability<br>(UAAL) | Funded<br><u>Ratio</u> | Covered<br><u>Payroll</u> | UAAL as a<br>Percentage of<br>Covered<br><u>Payroll</u> |
|---------------------------------------|--|---|--|------------------------|---------------------------|---|
| 12/31/04                              | \$ 3,660,821                           | \$ 6,055,828  | \$ 2,395,007                                 | 60%                    | \$1,904,720               | 69%   |
| 12/31/05                              | 4,028,654                              | 6,292,619   | 2,263,965                                    | 64                     | 1,893,260                 | 120   |
| 12/31/06                              | 4.507,820                              | 6,590,191   | 2,082,371                                    | 68                     | 1,767,724                 | 118   |

# D. Postemployment Benefits

The County provides 50% of the cost of health insurance benefits for retired employees of two union groups meeting certain service requirements. Costs incurred by the County during 2007 amounted to \$25,109 among 4 retirees.

The Governmental Accounting Standards Board has recently released Statement No. 45, "Accounting and Reporting by Employers for Postemployment Benefits Other Than Pensions." The new pronouncement provides guidance for local units of government in recognizing the cost of retiree health care, as well as any "other" postemployment benefits (other than pensions). The new rules will cause the government-wide financial statements to recognize the cost of providing retiree health care coverage over the working life of the employee, rather than at the time the health care premiums are paid. The new pronouncement is effective for the year ending December 31, 2008. Management is currently assessing the impact of this new accounting standard on the County's financial statements for future reporting periods.

### E. Contingent Liabilities

Amounts received or receivable from grantor agencies and health care intermediaries including Medicare and Medicaid are subject to audit and adjustment by the grantor agencies or intermediaries. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors or intermediaries cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The government and its component units, individually or jointly, are a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the government and component unit's counsel that resolution of these matters will not have a material adverse effect on the financial condition of the government.

\* \* \* \* \* \*

# COMBINING and INDIVIDUAL FUND FINANCIAL STATEMENTS

# COUNTY OF HILLSDALE, MICHIGAN Combining Balance Sheet Nonmajor Governmental Funds December 31, 2007

| <u>ASSETS</u>  | <br>Parks               | A  | mbulance               | Tobacco<br>and Alcohol<br>Diversion | Senior<br>Citizen            | Friend<br>of the<br>Court |
|--|-------------------------|----|------------------------|-------------------------------------|------------------------------|---------------------------|
| Assets   |                         |    |                        |                                     |                              |                           |
| Cash and cash equivalents  | \$<br>22,102            | \$ | 1,383                  | \$<br>29,844                        | \$<br>6,885                  | \$<br>56,558              |
| Taxes receivable   | -                       |    | 516,867                | -                                   | 657,061                      | -                         |
| Accounts receivable  | -                       |    | -                      | -                                   | -                            | -                         |
| Due from other governments   | -                       |    | -                      | -                                   | -                            | -                         |
| Interest receivable  | <br>85                  |    | -                      | -                                   | -                            |                           |
| TOTAL ASSETS   | \$<br>22,187            | \$ | 518,250                | \$<br>29,844                        | \$<br>663,946                | \$<br>56,558              |
| Liabilities Accounts payable Accrued liabilities Due to other governments Deferred revenue | \$<br>8,003<br>927<br>- | \$ | -<br>-<br>-<br>516,867 | \$<br>-<br>-<br>-<br>-              | \$<br>-<br>-<br>-<br>657,061 | \$<br>-<br>-<br>-<br>-    |
| Total liabilities  | <br>8,930               |    | 516,867                | -                                   | 657,061                      |                           |
| Fund balances  |                         |    |                        |                                     |                              |                           |
| Unreserved:  |                         |    |                        |                                     |                              |                           |
| Undesignated (deficit)   | <br>13,257              |    | 1,383                  | 29,844                              | 6,885                        | 56,558                    |
| Total fund balances  | <br>13,257              |    | 1,383                  | 29,844                              | 6,885                        | 56,558                    |
| TOTAL LIABILITIES AND FUND BALANCES  | \$<br>22,187            | \$ | 518,250                | \$<br>29,844                        | \$<br>663,946                | \$<br>56,558              |

| 0  | Register<br>f Deeds<br>tomation | I  | Drug<br>Forfeiture | F  | Law<br>Enforcement<br>Training | County<br>Law<br>Library | Child<br>Abuse  | ]  | Department<br>of Human<br>Services | Department<br>of Human<br>Services<br>Child Care | Probate<br>hild Care | Soldiers'<br>and Sailors'<br>Relief | Veterans'<br>Trust |
|----|---------------------------------|----|--------------------|----|--------------------------------|--------------------------|-----------------|----|------------------------------------|--|----------------------|-------------------------------------|--------------------|
| \$ | 213,983                         | \$ | 342                | \$ | 3,163                          | \$<br>11,443             | \$<br>31,484    | \$ |                                    | \$<br>30,750                                     | \$<br>173,691        | \$<br>7,089                         | \$<br>278          |
|    | -<br>-<br>-                     |    | -<br>-<br>-        |    | -<br>-<br>-                    | -<br>-<br>-              | 1,447<br>-<br>- |    | 18,554                             | -<br>-<br>-                                      | 13,417<br>-<br>99    | -<br>-<br>-                         | -<br>-<br>-<br>-   |
| \$ | 213,983                         | \$ | 342                | \$ | 3,163                          | \$<br>11,443             | \$<br>32,931    | \$ | 93,274                             | \$<br>30,750                                     | \$<br>187,207        | \$<br>7,089                         | \$<br>278          |
|    |                                 |    |                    |    |                                |                          |                 |    |                                    |  |                      |                                     |                    |
| \$ | -                               | \$ | -                  | \$ | -                              | \$<br>-                  | \$<br>-         | \$ | -                                  | \$<br>-  | \$                   | \$<br>-                             | \$<br>-            |
|    | -                               |    | -                  |    | -                              | -                        | -               |    | 58,000                             | -  | 8,920                | -                                   | -                  |
|    | -                               |    | <u>-</u>           |    | -<br>-                         |                          |                 |    | 58,000                             | <u> </u>   | 36,702               | <u>-</u>                            | <u> </u>           |
|    | 213,983                         |    | 342                |    | 3,163                          | 11,443                   | 32,931          |    | 35,274                             | 30,750   | 150,505              | 7,089                               | 278                |
|    | 213,983                         |    | 342                |    | 3,163                          | 11,443                   | 32,931          |    | 35,274                             | 30,750   | 150,505              | 7,089                               | 278                |
| \$ | 213,983                         | \$ | 342                | \$ | 3,163                          | \$<br>11,443             | \$<br>32,931    | \$ | 93,274                             | \$<br>30,750                                     | \$<br>187,207        | \$<br>7,089                         | \$<br>278          |

continued...

# COUNTY OF HILLSDALE, MICHIGAN Combining Balance Sheet Nonmajor Governmental Funds (Concluded) December 31, 2007

|  |                        |                 |                      | Debt Service |                           |                 |                  |             |           |                                    |
|--|------------------------|-----------------|----------------------|--------------|---------------------------|-----------------|------------------|-------------|-----------|------------------------------------|
|  | Building<br>Inspection |                 | Homeland<br>Security |              | GIS/Mapping<br>Technology |                 | Drug<br>Offender |             | Bu<br>Aut | OHS<br>ilding<br>hority<br>Service |
| ASSETS   |                        |                 |                      |              |                           |                 |                  |             |           |                                    |
| Assets Cash and cash equivalents Taxes receivable Accounts receivable                      | \$                     | 136,272         | \$                   | (16,708)     | \$                        | 1,968<br>-<br>- | \$               | 44,607      | \$        | 473                                |
| Due from other governments<br>Interest receivable  |                        | -               |                      | 19,345       |                           | -               |                  | 18,136      |           | -                                  |
| TOTAL ASSETS   | \$                     | 136,272         | \$                   | 2,637        | \$                        | 1,968           | \$               | 62,743      | \$        | 473                                |
| LIABILITIES AND FUND BALANCES  |                        |                 |                      |              |                           |                 |                  |             |           |                                    |
| Liabilities Accounts payable Accrued liabilities Due to other governments Deferred revenue | \$                     | 3,587<br>-<br>- | \$                   | 2,643        | \$                        | -<br>-<br>-     | \$               | -<br>-<br>- | \$        | -<br>-<br>-                        |
| Total liabilities  |                        | 3,587           |                      | 2,643        |                           | -               |                  |             |           |                                    |
| Fund balances Unreserved:  |                        |                 |                      |              |                           |                 |                  |             |           |                                    |
| Undesignated (deficit)   |                        | 132,685         |                      | (6)          |                           | 1,968           |                  | 62,743      |           | 473                                |
| Total fund balances  |                        | 132,685         |                      | (6)          |                           | 1,968           |                  | 62,743      |           | 473                                |
| TOTAL LIABILITIES AND FUND BALANCES  | \$                     | 136,272         | \$                   | 2,637        | \$                        | 1,968           | \$               | 62,743      | \$        | 473                                |

|    | Capital 1                            | Projects | <u> </u>                   |                   |                                  |    |                        |   |
|----|--------------------------------------|----------|----------------------------|-------------------|----------------------------------|----|------------------------|---|
| Im | provement                            | Bı       | DHS<br>uilding<br>uthority | netery<br>'rust   | MCF<br>dowment                   |    | Gilmore<br>rust        | <br>Total   |
| \$ | 898,660<br>-<br>-<br>-<br>-<br>4,708 | \$       | 6,424<br>-<br>-<br>-<br>-  | \$<br>236         | \$<br>2,864<br>-<br>-<br>-<br>14 | \$ | 47<br>-<br>-<br>-<br>- | \$<br>1,738,558<br>1,173,928<br>33,418<br>37,481<br>4,906 |
| \$ | 903,368                              | \$       | 6,424                      | \$<br>236         | \$<br>2,878                      | \$ | 47                     | \$<br>2,988,291   |
| \$ | 174,530                              | \$       |                            | \$<br>-<br>-<br>- | \$<br>-                          | \$ | -<br>-<br>-            | \$<br>212,958<br>13,434<br>58,000<br>1,173,928            |
|    | 174,530                              |          |                            | <br><u>-</u><br>- | <u> </u>                         |    | <u> </u>               | 1,458,320   |
|    | 728,838<br>728,838                   |          | 6,424                      | <br>236<br>236    | 2,878<br>2,878                   |    | <u>47</u><br>47        | 1,529,971<br>1,529,971                                    |
| \$ | 903,368                              | \$       | 6,424                      | \$<br>236         | \$<br>2,878                      | \$ | 47                     | \$<br>2,988,291   |

# COUNTY OF HILLSDALE, MICHIGAN Combining Statement of Revenue, Expenditures and Changes

#### in Fund Balances **Nonmajor Governmental Funds**

#### For the Year Ended December 31, 2007

|                                      |    | Parks   | Ambulance | Tobacco<br>and Alcohol<br>Diversion | Senior<br>Citizen | Friend<br>of the<br>Court |
|--------------------------------------|----|---------|-----------|-------------------------------------|-------------------|---------------------------|
|                                      |    |         |           |                                     |                   |                           |
| Revenue                              |    |         |           |                                     |                   |                           |
| Property taxes                       | \$ | - 5     | 465,842   | \$ - 5                              | \$ 592,738 \$     | -                         |
| Intergovernmental                    |    | -       | -         | -                                   | -                 | -                         |
| Contributions                        |    | -       | -         | -                                   | -                 | -                         |
| Fines and forfeits                   |    |         | -         | 1,015                               | -                 | 23,664                    |
| Charges for services                 |    | 36,471  | -         | -                                   | -                 | -                         |
| Refunds and reimbursements           |    | -       | -         | -                                   | -                 | -                         |
| Interest and rentals                 |    | 1,359   | -         | -                                   | -                 | -                         |
| Other revenue                        |    | 25,000  | -         | -                                   | -                 | -                         |
| Total revenue                        |    | 62,830  | 465,842   | 1,015                               | 592,738           | 23,664                    |
| Expenditures                         |    |         |           |                                     |                   |                           |
| Current:                             |    |         |           |                                     |                   |                           |
| Judicial                             |    | -       | -         | -                                   | -                 | 5,121                     |
| General government                   |    | -       | -         | -                                   | -                 | -                         |
| Public safety                        |    | -       | -         | -                                   | -                 | -                         |
| Health and welfare                   |    | -       | 468,644   | -                                   | 590,787           | -                         |
| Recreation and culture               |    | 65,670  | -         | -                                   | -                 | -                         |
| Debt service                         |    |         |           |                                     |                   |                           |
| Principal                            |    | -       | -         | -                                   | -                 | -                         |
| Interest                             |    | -       | -         | =                                   | -                 | -                         |
| Total expenditures                   | -  | 65,670  | 468,644   | -                                   | 590,787           | 5,121                     |
| Revenue over (under)                 |    |         |           |                                     |                   |                           |
| expenditures                         |    | (2,840) | (2,802)   | 1,015                               | 1,951             | 18,543                    |
| Other financing sources (uses)       |    |         |           |                                     |                   |                           |
| Proceeds from debt issuance          |    | -       | -         | -                                   | -                 | -                         |
| Transfers in                         |    | -       | -         | -                                   | -                 | -                         |
| Transfers (out)                      |    | -       | -         | -                                   | -                 | -                         |
| Total other financing                |    |         |           |                                     |                   |                           |
| sources (uses)                       |    | -       | -         | -                                   | -                 | <u>-</u>                  |
| Net changes in fund balances         |    | (2,840) | (2,802)   | 1,015                               | 1,951             | 18,543                    |
| Fund balances, beginning of year     |    | 16,097  | 4,185     | 28,829                              | 4,934             | 38,015                    |
| Fund balances (deficit), end of year | \$ | 13,257  | 1,383     | \$ 29,844                           | 6,885 \$          | 56,558                    |

|    |                                   | Sp                 | oecial Revenue                 |                          |                |                                    |  |                       |                                     |                    |
|----|-----------------------------------|--------------------|--------------------------------|--------------------------|----------------|------------------------------------|--|-----------------------|-------------------------------------|--------------------|
| C  | Register<br>of Deeds<br>otomation | Drug<br>Forfeiture | Law<br>Enforcement<br>Training | County<br>Law<br>Library | Child<br>Abuse | Department<br>of Human<br>Services | Department<br>of Human<br>Services<br>Child Care | Probate<br>Child Care | Soldiers'<br>and Sailors'<br>Relief | Veterans'<br>Trust |
| \$ | -<br>-                            | \$ -               | \$ -                           | \$ - :                   | \$ -           | \$ -                               | \$ -   | \$ -                  | \$ -                                | \$ -               |
|    | -                                 | -                  | -                              | -                        | -              | -                                  | -  | -                     | -                                   | -                  |
|    | 61,285                            | -                  | -                              | -                        | -              | -                                  | -  | -                     | -                                   | -                  |
|    | -                                 | -                  | -                              | -                        | -              | -                                  | -  | 68,327                | -                                   | -                  |
|    | -                                 | -                  | -                              | -                        | -              | -                                  | -  | 1,298                 | -                                   | -                  |
|    | -                                 | 16,649             | 8,962                          | 5,000                    | 6,187          | 267,141                            | 33,067   | 314,172               | -                                   | 6,848              |
|    | 61,285                            | 16,649             | 8,962                          | 5,000                    | 6,187          | 267,141                            | 33,067   | 383,797               | -                                   | 6,848              |
|    | -                                 | -                  | -                              | 7,538                    | -              | -                                  | -  | -                     | -                                   | -                  |
|    | 48,709                            | 17,295             | 7,249                          | -                        | 90             | -                                  | -  | -                     | -                                   | -                  |
|    | -                                 | 17,293             | 7,249                          | -                        | 90             | 294,947                            | 157,524  | 851,748               | 85,279                              | 7,613              |
|    | -                                 | -                  | -                              | -                        | -              | -                                  | -  | -                     | -                                   | -                  |
|    | -                                 | -                  | -                              | -<br>-                   | -              | <del>-</del>                       | -  | -                     | -<br>-                              | -<br>-             |
|    | 48,709                            | 17,295             | 7,249                          | 7,538                    | 90             | 294,947                            | 157,524  | 851,748               | 85,279                              | 7,613              |
|    | 12,576                            | (646)              | 1,713                          | (2,538)                  | 6,097          | (27,806)                           | (124,457)  | ) (467,951)           | (85,279)                            | (765)              |
|    | -                                 | -                  | -<br>-                         | -<br>-                   | -<br>-         | 58,000                             | 115,423  |                       | 70,199                              | -<br>-             |
|    | -                                 | <u>-</u>           | -                              | <u>-</u>                 | <u>-</u>       | <del>-</del> _                     | (3,783)  |                       |                                     | <u>-</u>           |
|    | -                                 | -                  | -                              | -                        |                | 58,000                             | 111,640  | 498,360               | 70,199                              |                    |
|    | 12,576                            | (646)              | 1,713                          | (2,538)                  | 6,097          | 30,194                             | (12,817)   | 30,409                | (15,080)                            | (765)              |
|    | 201,407                           | 988                | 1,450                          | 13,981                   | 26,834         | 5,080                              | 43,567   | 120,096               | 22,169                              | 1,043              |
| \$ | 213,983                           | \$ 342             | \$ 3,163                       | \$ 11,443                | \$ 32,931      | \$ 35,274                          | \$ 30,750  | \$ 150,505            | \$ 7,089                            | \$ 278             |

# COUNTY OF HILLSDALE, MICHIGAN Combining Statement of Revenue, Expenditures and Changes in Fund Balances

#### Nonmajor Governmental Funds (Concluded) **December 31, 2007**

|                                      |    |                        | Debt Service         |                           |                  |    |   |
|--------------------------------------|----|------------------------|----------------------|---------------------------|------------------|----|---|
|                                      |    | Building<br>Inspection | Homeland<br>Security | GIS/Mapping<br>Technology | Drug<br>Offender | A  | DHS<br>Building<br>uthority<br>bt Service |
| Revenue                              |    |                        |                      |                           |                  |    |   |
| Property taxes                       | \$ | - 5                    | \$ -                 | \$ -                      | \$ -             | \$ | _   |
| Intergovernmental                    | Ψ  | _                      | 29,523               | Ψ<br>-                    | 38,579           | Ψ  | _   |
| Contributions                        |    | _                      | 27,020               | _                         | -                |    | 167,332                                   |
| Fines and forfeits                   |    | _                      | _                    | _                         | _                |    | -   |
| Charges for services                 |    | 429,332                | _                    | _                         | _                |    | _   |
| Refunds and reimbursements           |    | 5,708                  | _                    | _                         | _                |    | _   |
| Interest and rentals                 |    | -                      | _                    | _                         | _                |    | 8   |
| Other revenue                        |    | -                      | -                    | 1,456                     | 35,194           |    |   |
| Total revenue                        |    | 435,040                | 29,523               | 1,456                     | 73,773           |    | 167,340                                   |
| Expenditures                         |    |                        |                      |                           |                  |    |   |
| Current:                             |    |                        |                      |                           |                  |    |   |
| Judicial                             |    | -                      | -                    | -                         | -                |    | -   |
| General government                   |    | -                      | -                    | 2,000                     | -                |    | -   |
| Public safety                        |    | 412,896                | 29,529               | -                         | 37,048           |    | -   |
| Health and welfare                   |    | -                      | -                    | -                         | -                |    | -   |
| Recreation and culture               |    | -                      | -                    | -                         | -                |    | -   |
| Debt service                         |    |                        |                      |                           |                  |    |   |
| Principal                            |    | -                      | -                    | -                         | -                |    | 95,000                                    |
| Interest                             |    | -                      | -                    | -                         |                  |    | 72,332                                    |
| Total expenditures                   |    | 412,896                | 29,529               | 2,000                     | 37,048           |    | 167,332                                   |
| Revenue over (under)                 |    |                        |                      |                           |                  |    |   |
| expenditures                         |    | 22,144                 | (6)                  | (544)                     | 36,725           | -  | 8   |
| Other financing sources (uses)       |    |                        |                      |                           |                  |    |   |
| Proceeds from debt issuance          |    | -                      | -                    | -                         | -                |    | -   |
| Transfers in                         |    | -                      | -                    | -                         | -                |    | -   |
| Transfers (out)                      |    | -                      | -                    | <u>-</u>                  | <del>_</del> _   |    | <del>-</del>                              |
| Total other financing sources (uses) |    | -                      |                      | <del>-</del>              |                  |    |   |
| Net changes in fund balances         |    | 22,144                 | (6)                  | (544)                     | 36,725           |    | 8   |
| Fund balances, beginning of year     |    | 110,541                | -                    | 2,512                     | 26,018           |    | 465                                       |
| Fund balances (deficit), end of year | \$ | 132,685                | \$ (6)               | \$ 1,968                  | \$ 62,743        | \$ | 473                                       |

| Capital P   | rojects                      |                   | Permanent Fun    |                       |                     |
|-------------|------------------------------|-------------------|------------------|-----------------------|---------------------|
| Improvement | DHS<br>Building<br>Authority | Cemetery<br>Trust | MCF<br>Endowment | Carl Gilmore<br>Trust | Total               |
| \$ -        | \$ -                         | \$ - 5            |                  | \$ -                  | \$ 1,058,580        |
| -           | -                            | -                 | -                | -                     | 68,102              |
| -           | -                            | -                 | -                | -                     | 167,332             |
| -           | -                            | -                 | -                | -                     | 85,964              |
| -           | -                            | -                 | -                | -                     | 465,803             |
| -           | -                            | -                 | -                | -                     | 74,035              |
| 47,986      | 67                           | 1                 | 115              | -                     | 50,834              |
| 12,000      |                              |                   |                  |                       | 731,676             |
| 59,986      | 67                           | 1                 | 115              |                       | 2,702,326           |
|             |                              |                   |                  |                       |                     |
| -           | -                            | -                 | -                | -                     | 12,659              |
| 944,679     | -                            | 1                 | (1)              | -                     | 995,388             |
| -           | -                            | -                 | -                | -                     | 504,107             |
| -           | -                            | -                 | -                | -                     | 2,456,542<br>65,670 |
| _           | _                            | _                 | _                | _                     | 03,070              |
| -           | -                            | -                 | -                | -                     | 95,000              |
| -           | -                            | -                 | -                | -                     | 72,332              |
| 944,679     | -                            | 1                 | (1)              | -                     | 4,201,698           |
| (884,693)   | 67_                          |                   | 116              |                       | (1,499,372)         |
| 600,000     | -                            | -                 | -                | -                     | 600,000             |
| 200,000     | -                            | -                 | -                | -                     | 947,405             |
|             | <u>-</u>                     |                   | <del>-</del>     |                       | (9,206)             |
| 800,000     |                              |                   |                  | <u> </u>              | 1,538,199           |
| (84,693)    | 67                           | -                 | 116              | -                     | 38,827              |
| 813,531     | 6,357                        | 236               | 2,762            | 47                    | 1,491,144           |
| \$ 728,838  | \$ 6,424                     | \$ 236 \$         | 2,878            | \$ 47                 | \$ 1,529,971        |

#### Combining Statement of Net Assets Nonmajor Enterprise Funds December 31, 2007

|   | 199     | 7      | 199     | 8      | 1999       |     | 2000     |       | 2001  |           | 2002  |           |
|---|---------|--------|---------|--------|------------|-----|----------|-------|-------|-----------|-------|-----------|
|   | Deling  | uent   | Delinq  | uent   | Delinque   | nt  | Delinqu  | ent   | Deli  | nquent    | Del   | inquent   |
|   | Tax Rev | olving | Tax Rev | olving | Tax Revolv | ing | Tax Revo | lving | Tax I | Revolving | Tax I | Revolving |
|   |         |        |         |        |            |     |          |       |       |           |       |           |
| Assets                                    |         |        |         |        |            |     |          |       |       |           |       |           |
| Current assets:                           |         |        |         |        |            |     |          |       |       |           |       |           |
| Cash and cash equivalents                 | \$      | -      | \$      | -      | \$         | -   | \$       | -     | \$    | 37,170    | \$    | 264,190   |
| Taxes receivable                          |         | -      |         | -      |            | -   |          | -     |       | 84        |       | 1,244     |
| Accounts receivable                       |         | -      |         | -      |            | -   |          | -     |       | -         |       | -         |
| Current portion of leases receivable      |         | -      |         | -      |            | -   |          | -     |       | -         |       | -         |
| Interest receivable                       |         | -      |         | -      |            | -   |          | -     |       | -         |       | -         |
| Total current assets                      |         | -      |         | -      |            | -   |          | -     |       | 37,254    |       | 265,434   |
| Noncurrent assets:                        |         |        |         |        |            |     |          |       |       |           |       |           |
| Leases receivable, net of current portion |         | -      |         | -      |            | _   |          | -     |       | _         |       | -         |
| Capital assets                            |         | -      |         | -      |            | _   |          | -     |       | _         |       | -         |
| •   |         |        |         |        |            |     |          |       |       |           |       | ,         |
| Total assets                              |         | -      |         | -      |            | -   |          | -     |       | 37,254    |       | 265,434   |
| Liabilities                               |         |        |         |        |            |     |          |       |       |           |       |           |
| Current liabilities:                      |         |        |         |        |            |     |          |       |       |           |       |           |
| Accounts payable                          |         | -      |         | -      |            | _   |          | -     |       | _         |       | -         |
| Accrued liabilities                       |         | _      |         | -      |            | -   |          | _     |       | _         |       | -         |
| Due to other governments                  |         | _      |         | -      |            | -   |          | _     |       | 10,554    |       | 11,440    |
| Current portion of long-term debt         |         | -      |         | -      |            | -   |          | -     |       | -         |       | -         |
|   |         |        |         |        |            |     |          |       |       |           |       |           |
| Total current liabilities                 |         | -      |         | -      |            | -   |          | -     |       | 10,554    |       | 11,440    |
| Long-term liabilities:                    |         |        |         |        |            |     |          |       |       |           |       |           |
| Due in more than one year                 |         | _      |         | _      |            | _   |          | _     |       | _         |       | _         |
| Bue in more than one year                 |         |        |         |        |            |     |          |       |       |           |       |           |
| Total liabilities                         |         | -      |         | -      |            | -   |          | -     |       | 10,554    |       | 11,440    |
| Net assets                                |         |        |         |        |            |     |          |       |       |           |       |           |
| Invested in capital assets                |         |        |         |        |            |     |          |       |       |           |       |           |
| Restricted by statute                     |         | -      |         | -      |            | -   |          | -     |       | 32,207    |       | 258,472   |
|   |         | -      |         | -      |            | -   |          | -     |       |           |       | ,         |
| Unrestricted (deficit)                    |         | -      |         | -      |            | -   |          | _     |       | (5,507)   |       | (4,478)   |
| Total net assets                          | \$      | -      | \$      | -      | \$         | -   | \$       | -     | \$    | 26,700    | \$    | 253,994   |

BPW #2

|   | 2     | 2003                | 2004       |                   |     | 2005              |     |                       | Geo  | graphic          | Tow   | nships of   | Bl  | PW #1         | BI  | PW #6        |                              |
|---|-------|---------------------|------------|-------------------|-----|-------------------|-----|-----------------------|------|------------------|-------|-------------|-----|---------------|-----|--------------|------------------------------|
|   | Del   | inquent             | Delinquer  | ıt                | De  | linquent          | E   | -911                  | Info | rmation          | Jeffe | rson and    | C   | ity of        | Vil | lage of      |                              |
|   | Tax I | Revolving           | Tax Revolv | ing               | Tax | Revolving         | Eme | ergency               | Sy   | stems            | Pi    | ttsford     | Lit | chfield       | Joi | nesville     | Total                        |
| _ |       |                     |            | _                 |     |                   |     |                       | _    |                  |       |             |     |               |     |              |                              |
|   | \$    | 169,412             | \$ 203     | ,264              | \$  | 505,331           | \$  | (3,586)               | \$   | 49,099           | \$    | -           | \$  | 742           | \$  | 29           | \$<br>1,225,651              |
|   |       | 6,717               | 12         | ,210              |     | 220,348           |     | -                     |      | -                |       | -           |     | -             |     | -            | 240,603                      |
|   |       | -                   |            | -                 |     | -                 |     | 41,376                |      | -                |       | -           |     | -             |     | -            | 41,376                       |
|   |       | -                   |            | -                 |     | -                 |     | -                     |      | -                |       | -           |     | 120,000       |     | 110,000      | 230,000                      |
| _ |       | -                   |            | ,665              |     | 2,765             |     | -                     |      | -                |       | -           |     | -             |     | -            | 6,430                        |
|   |       | 176,129             | 219        | ,139              |     | 728,444           |     | 37,790                |      | 49,099           |       | -           |     | 120,742       |     | 110,029      | 1,744,060                    |
|   |       | -                   |            | -                 |     | -                 |     | -                     |      | -                |       | -           |     | 675,000       |     | 925,000      | 1,600,000                    |
|   |       | -                   |            | -                 |     | -                 |     | 24,988                |      | -                |       | -           |     | -             |     | -            | 24,988                       |
| _ |       | 176,129             | 219        | ,139              |     | 728,444           |     | 62,778                |      | 49,099           |       | -           |     | 795,742       |     | 1,035,029    | 3,369,048                    |
|   |       | 50,000              |            | -                 |     | 11,805            |     | 8,348                 |      | -<br>-           |       | -           |     | -             |     | -            | 61,805<br>8,348              |
|   |       | 12,390              | 11         | ,911              |     | 8,220             |     | -                     |      | _                |       | _           |     | -             |     | _            | 54,515                       |
|   |       | · -                 |            | _                 |     | 400,000           |     | _                     |      | _                |       | _           |     | 120,000       |     | 110,000      | 630,000                      |
| _ |       | 62,390              | 11         | ,911              |     | 420,025           |     | 8,348                 |      | -                |       | -           |     | 120,000       |     | 110,000      | 754,668                      |
| _ |       | -                   |            | _                 |     | -                 |     | -                     |      |                  |       |             |     | 675,000       |     | 925,000      | 1,600,000                    |
| _ |       | 62,390              | 11         | ,911              |     | 420,025           |     | 8,348                 |      | -                |       | -           |     | 795,000       |     | 1,035,000    | 2,354,668                    |
|   |       | 125,984<br>(12,245) |            | -<br>,143<br>,085 |     | -<br>-<br>308,419 |     | 24,988<br>-<br>29,442 |      | -<br>-<br>49,099 |       | -<br>-<br>- |     | -<br>-<br>742 |     | -<br>-<br>29 | 24,988<br>595,806<br>393,586 |
| _ | \$    | 113,739             | \$ 207     | ,228              | \$  | 308,419           | \$  | 54,430                | \$   | 49,099           | \$    | <u>-</u>    | \$  | 742           | \$  | 29           | \$<br>1,014,380              |

#### Combining Statement of Revenue, Expenses and Changes in Fund Net Assets Nonmajor Enterprise Funds For the Year Ended December 31, 2007

|  | 1997<br>Delinquent<br>Tax Revolving | 1998<br>Delinquent<br>Tax Revolving | 1999<br>Delinquent<br>Tax Revolving | 2000<br>Delinquent<br>Tax Revolving | 2001<br>Delinquent<br>Tax Revolving | 2002<br>Delinquent<br>Tax Revolving |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Operating revenue                      |                                     |                                     |                                     |                                     |                                     |                                     |
| Charges for services                   | \$ -                                | \$ -                                | \$ 74                               | \$ 285                              | \$ -                                | \$ -                                |
| Refunds and reimbursements             | -                                   | -                                   | -                                   | -                                   | -                                   | -                                   |
| Other                                  | -                                   | -                                   | -                                   | -                                   | -                                   | -                                   |
| Other operating revenue                |                                     | -                                   | -                                   | -                                   | -                                   | <del>-</del>                        |
| Total operating revenue                | -                                   | -                                   | 74                                  | 285                                 | -                                   | -                                   |
| Operating expense                      |                                     |                                     |                                     |                                     |                                     |                                     |
| Cost of services                       | 5,141                               | -                                   | -                                   | -                                   | 597                                 |                                     |
| Operating income (loss)                | (5,141)                             |                                     | 74                                  | 285                                 | (597)                               | <u>-</u>                            |
| Non-operating revenue (expenses)       |                                     |                                     |                                     |                                     |                                     |                                     |
| Interest revenue                       | -                                   | -                                   | -                                   | -                                   | 1                                   | -                                   |
| Interest expense                       |                                     | -                                   | -                                   | -                                   | -                                   | (3)                                 |
| Total non-operating revenue (expenses) |                                     | -                                   | -                                   | -                                   | 1                                   | (3)                                 |
| Income (loss) before transfers         | (5,141)                             | -                                   | 74                                  | 285                                 | (596)                               | (3)                                 |
| Transfers                              |                                     |                                     |                                     |                                     |                                     |                                     |
| Transfers in                           | -                                   | -                                   | -                                   | -                                   | -                                   | -                                   |
| Transfers out                          | (2,651)                             | (9,680)                             | (45,687)                            | (78,656)                            | (132,062)                           | <del>-</del>                        |
| Total transfers                        | (2,651)                             | (9,680)                             | (45,687)                            | (78,656)                            | (132,062)                           | <u>-</u>                            |
| Change in net assets                   | (7,792)                             | (9,680)                             | (45,613)                            | (78,371)                            | (132,658)                           | (3)                                 |
| Net assets, beginning of year          | 7,792                               | 9,680                               | 45,613                              | 78,371                              | 159,358                             | 253,997                             |
| Net assets, end of year                | \$ -                                | \$ -                                | \$ -                                | \$ -                                | \$ 26,700                           | \$ 253,994                          |

|    | 2003<br>Delinquent<br>X Revolving | 2004<br>Delinquent<br>Tax Revolving | 2005<br>Delinquent<br>Tax Revolving | E-911<br>Emergency   | Geographic<br>Information<br>Systems | BPW #2<br>Townships of<br>Jefferson and<br>Pittsford | BPW #1<br>City of<br>Litchfield | BPW #6<br>Village of<br>Jonesville | Total                            |
|----|-----------------------------------|-------------------------------------|-------------------------------------|----------------------|--------------------------------------|--|---------------------------------|------------------------------------|----------------------------------|
| \$ | 480<br>-<br>1,012,500             | \$ 234,622                          | \$ 129,067<br>-                     | \$ 697,050<br>10,167 | \$ 3,051                             | \$ -   | \$ -                            | \$ - \$                            | 1,064,629<br>10,167<br>1,012,500 |
|    | 1,012,300                         | <u>-</u>                            | -<br>-                              | 39,304               | 6,875                                | _  | 137,137                         | 170,008                            | 353,324                          |
|    | 1,012,980                         | 234,622                             | 129,067                             | 746,521              | 9,926                                | -  | 137,137                         | 170,008                            | 2,440,620                        |
|    | 1,024,561                         | 33,829                              | 102,549                             | 799,135              | 30,328                               | <u> </u>   | 137,154                         | 170,024                            | 2,303,318                        |
|    | (11,581)                          | 200,793                             | 26,518                              | (52,614)             | (20,402)                             |  | (17)                            | (16)                               | 137,302                          |
|    | (4,226)<br>(1)                    | 109,160<br>(12,267)                 | 155,117<br>1                        | 2,953                | -                                    | -<br>-   | 9 -                             | 13                                 | 263,027<br>(12,270)              |
|    | (4,227)                           | 96,893                              | 155,118                             | 2,953                |                                      | <u> </u>   | . 9                             | 13                                 | 250,757                          |
| _  | (15,808)                          | 297,686                             | 181,636                             | (49,661)             | (20,402)                             |  | (8)                             | (3)                                | 388,059                          |
|    | -                                 | (400,000)                           | -                                   | -                    | 2,500                                | -  | . <u>-</u>                      | -                                  | 2,500<br>(668,736)               |
|    | -                                 | (400,000)                           | <u> </u>                            | -                    | 2,500                                |  | <u>-</u>                        | -                                  | (666,236)                        |
|    | (15,808)                          | (102,314)                           | 181,636                             | (49,661)             | (17,902)                             | -  | (8)                             | (3)                                | (278,177)                        |
|    | 129,547                           | 309,542                             | 126,783                             | 104,091              | 67,001                               | -  | 750                             | 32                                 | 1,292,557                        |
| \$ | 113,739                           | \$ 207,228                          | \$ 308,419                          | \$ 54,430            | \$ 49,099                            | \$ -   | \$ 742                          | \$ 29 \$                           | 1,014,380                        |

#### Combining Statement of Cash Flows Nonmajor Enterprise Funds For the Year Ended December 31, 2007

|   | 1997<br>Delinquent<br>Tax Revolving | 1998<br>Delinquent<br>Tax Revolving | 1999<br>Delinquent<br>Tax Revolving | 2000<br>Delinquent<br>Tax Revolving | 2001<br>Delinquent<br>Tax Revolving | 2002<br>Delinquent<br>Tax Revolving |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Cash flows from operating activities          |                                     |                                     |                                     |                                     |                                     |                                     |
| Cash received from customers                  | \$ -                                | \$ 5,576                            | \$ -                                | \$ -                                | \$ -                                | \$ 2,895                            |
| Cash paid to employees                        |                                     |                                     |                                     |                                     |                                     |                                     |
| Cash payments to suppliers for                |                                     |                                     |                                     |                                     |                                     |                                     |
| goods and services                            |                                     | -                                   | -                                   | -                                   | (597)                               |                                     |
| Net cash provided by (used in)                |                                     |                                     |                                     |                                     |                                     |                                     |
| operating activities                          | -                                   | 5,576                               | -                                   | -                                   | (597)                               | 2,895                               |
| Cash flows from non-capital                   |                                     |                                     |                                     |                                     |                                     |                                     |
| financing activities                          |                                     |                                     |                                     |                                     |                                     |                                     |
| Tax notes redeemed                            | -                                   | -                                   | -                                   | -                                   | -                                   |                                     |
| Transfers in                                  | -                                   | -                                   | -                                   | -                                   | -                                   |                                     |
| Transfers out                                 | (2,651)                             | (9,680)                             | (45,687)                            | (78,656)                            | (132,062)                           | -                                   |
| Net cash provided by (used in)                |                                     |                                     |                                     |                                     |                                     |                                     |
| non-capital financing activities              | (2,651)                             | (9,680)                             | (45,687)                            | (78,656)                            | (132,062)                           |                                     |
| Cash flows from capital and                   |                                     |                                     |                                     |                                     |                                     |                                     |
| related financing activities                  |                                     |                                     |                                     |                                     |                                     |                                     |
| Interest payments                             | -                                   | -                                   | -                                   | -                                   | -                                   | (3)                                 |
| Proceeds from long-term debt                  | -                                   | -                                   | -                                   | -                                   | -                                   | -                                   |
| Principal payments                            |                                     | -                                   | -                                   | -                                   |                                     | <u>-</u> _                          |
| Net cash provided by (used in) capital and    |                                     |                                     |                                     |                                     |                                     |                                     |
| related financing activities                  |                                     | -                                   | -                                   | -                                   | -                                   | (3)                                 |
| Cash flows from investing activities          |                                     |                                     |                                     |                                     |                                     |                                     |
| Interest received                             | -                                   | -                                   | -                                   | -                                   | 1                                   | -                                   |
| Amounts collected on leases receivable        |                                     |                                     |                                     |                                     |                                     | <u>-</u> _                          |
| Total cash provided from investing activities |                                     | -                                   | -                                   | -                                   | 1                                   | <u>-</u>                            |
| Net increase (decrease) in cash               |                                     |                                     |                                     |                                     |                                     |                                     |
| and cash equivalents                          | (2,651)                             | (4,104)                             | (45,687)                            | (78,656)                            | (132,658)                           | 2,892                               |
| Cash and cash equivalents, beginning of year  | 2,651                               | 4,104                               | 45,687                              | 78,656                              | 169,828                             | 261,298                             |
| Cash and cash equivalents, end of year        | \$ -                                | \$ -                                | \$ -                                | \$ -                                | \$ 37,170                           | \$ 264,190                          |

| 2003<br>Delinquent<br>x Revolving | 2004<br>Delinquent<br>Tax Revolving | 2005<br>Delinquent<br>Tax Revolving | E-911<br>Emergency | Geographic<br>Information<br>Systems | BPW #2<br>Townships of<br>Jefferson and<br>Pittsford | BPW #1<br>City of<br>Litchfield | BPW #6<br>Village of<br>Jonesville | Total                                |
|-----------------------------------|-------------------------------------|-------------------------------------|--------------------|--------------------------------------|--|---------------------------------|------------------------------------|--------------------------------------|
| \$<br>1,013,742                   | \$ 422,792                          | \$ 924,165                          | \$ 745,276         | \$ 9,926                             | \$ -   | \$ 137,137 \$                   | \$ 250,008 \$                      | 3,511,517                            |
| <br>(968,371)                     | (25,378)                            | (82,524)                            | (778,516)          | (30,328)                             | -  | (137,154)                       | (170,024)                          | (2,192,892)                          |
| <br>45,371                        | 397,414                             | 841,641                             | (33,240)           | (20,402)                             | <u>-</u>   | (17)                            | 79,984                             | 1,318,625                            |
| <br>-<br>-<br>-                   | (400,000)<br>-<br>(400,000)         | (1,200,000)                         |                    | 2,500                                | -<br>-<br>-  |                                 |                                    | (1,600,000)<br>2,500<br>(668,736)    |
| <br>                              | (800,000)                           | (1,200,000)                         | -                  | 2,500                                | -  | -                               | -                                  | (2,266,236)                          |
| <br>(1)                           | (12,267)                            | 1<br>-<br>-                         | -<br>-<br>-        | -<br>-<br>-                          | -<br>-<br>-  | (14,482)<br>-<br>(120,000)      | 1,140,000<br>(1,220,000)           | (26,752)<br>1,140,000<br>(1,340,000) |
| <br>(1)                           | (12,267)                            | 1                                   |                    | -                                    | -  | (134,482)                       | (80,000)                           | (226,752)                            |
| <br>(4,226)                       | 109,160                             | 155,117                             | 2,953              | -<br>-                               | -  | 9<br>134,482                    | 13                                 | 263,027<br>134,482                   |
| <br>(4,226)                       | 109,160                             | 155,117                             | 2,953              | -                                    | -  | 134,491                         | 13                                 | 397,509                              |
| 41,144                            | (305,693)                           | (203,241)                           | (30,287)           | (17,902)                             | -  | (8)                             | (3)                                | (776,854)                            |
| <br>128,268                       | 508,957                             | 708,572                             | 26,701             | 67,001                               | -  | 750                             | 32                                 | 2,002,505                            |
| \$<br>169,412                     | \$ 203,264                          | \$ 505,331                          | \$ (3,586)         | \$ 49,099                            | \$ -   | \$ 742 \$                       | \$ 29 \$                           | 1,225,651                            |

(Continued...)

Combining Statement of Cash Flows Nonmajor Enterprise Funds (Concluded) For the Year Ended December 31, 2007

|                                       | Del | 1997<br>inquent<br>Revolving | 1998<br>Delinquent<br>ax Revolving | 1999<br>Delinquent<br>Tax Revolving | ,  | 2000<br>Delinquent<br>Tax Revolving | 2001<br>Delinquent<br>ax Revolving | 2002<br>Delinquent<br>x Revolving |
|---------------------------------------|-----|------------------------------|------------------------------------|-------------------------------------|----|-------------------------------------|------------------------------------|-----------------------------------|
| Cash flows from operating activities  |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| Operating income (loss)               | \$  | (5,141)                      | \$<br>-                            | \$<br>74                            | \$ | 285                                 | \$<br>(597)                        | \$<br>-                           |
| Adjustments to reconcile operating    |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| income (loss) to net cash provided    |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| by (used in) operating activities:    |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| Depreciation                          |     | -                            | -                                  | -                                   |    | -                                   | -                                  | -                                 |
| (Increase) decrease in:               |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| Accounts receivable                   |     | -                            | -                                  | -                                   |    | 878                                 | -                                  | -                                 |
| Taxes receivable                      |     | 5,141                        | 5,576                              | -                                   |    | -                                   | -                                  | 2,895                             |
| Interest receivable                   |     | -                            | -                                  | -                                   |    | -                                   | -                                  | -                                 |
| Increase (decrease) in:               |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| Accounts payable and accrued expenses |     | -                            | -                                  | (74)                                |    | (1,163)                             | -                                  | <u> </u>                          |
| Net cash provided by (used in)        |     |                              |                                    |                                     |    |                                     |                                    |                                   |
| operating activities                  | \$  | -                            | \$<br>5,576                        | \$<br>-                             | \$ | _                                   | \$<br>(597)                        | \$<br>2,895                       |

| 2003<br>Delinquent<br>x Revolving | 2004<br>Delinquent<br>Tax Revolving | 2005<br>Delinquent<br>Tax Revolving | E-911<br>Emergency  | Geographic<br>Information<br>Systems | BPW #2<br>Townships of<br>Jefferson and<br>Pittsford | BPW #1<br>City of<br>Litchfield | BPW #6<br>City of<br>Jonesville | Total                          |
|-----------------------------------|-------------------------------------|-------------------------------------|---------------------|--------------------------------------|--|---------------------------------|---------------------------------|--------------------------------|
| \$<br>(11,581)                    | \$ 200,793                          | \$ 26,518                           | \$ (52,614)         | \$ (20,402)                          | \$ -   | \$ (17                          | ) \$ (16) \$                    | 137,302                        |
|                                   |                                     |                                     | 23,406              | -                                    | -  |                                 |                                 | 23,406                         |
| (6,190)<br>2,483<br>4,469         | (3,460)<br>194,928<br>(3,298)       | 797,689                             | (1,593)<br>-<br>348 | -                                    | -<br>-<br>-  |                                 | 80,000                          | 69,635<br>1,008,712<br>(1,072) |
| <br>56,190                        | 8,451                               | 20,025                              | (2,787)             | -                                    |  |                                 |                                 | 80,642                         |
| \$<br>45,371                      | \$ 397,414                          | \$ 841,641                          | \$ (33,240)         | \$ (20,402)                          | \$ -   | \$ (17                          | ) \$ 79,984 \$                  | 1,318,625                      |

# Combining Balance Sheet Fiduciary Funds December 31, 2007

|                                  | Trust &<br>Agency | and Policy<br>Education | P  | Library<br>enal Fines | Employee<br>Benefit<br>Trust | D  | Sheriff<br>epartment<br>etirement | Total         |
|----------------------------------|-------------------|-------------------------|----|-----------------------|------------------------------|----|-----------------------------------|---------------|
| Assets Cash and cash equivalents | \$<br>523,740     | \$<br>7,186             | \$ | 91,347                | \$<br>873                    | \$ | 25,743                            | \$<br>648,889 |
| Liabilities                      |                   |                         |    |                       |                              |    |                                   |               |
| Due to other governments         | 197,213           | (1)                     |    | _                     | _                            |    | _                                 | 197,212       |
| Undistributed receipts           | <br>326,527       | 7,187                   |    | 91,347                | 873                          |    | 25,743                            | 451,677       |
| TOTAL LIABILITIES                | \$<br>523,740     | \$<br>7,186             | \$ | 91,347                | \$<br>873                    | \$ | 25,743                            | \$<br>648,889 |

#### Statement of Net Assets / Governmental Funds Balance Sheet Drain Commission Component Unit December 31, 2007

|                                     |     | Debt<br>ervice             |    |                               |    |                    |                                     | Capital |
|-------------------------------------|-----|----------------------------|----|-------------------------------|----|--------------------|-------------------------------------|---------|
|                                     | Con | Drain<br>struction<br>Debt |    | Drain<br>Special<br>ssessment | ]  | Drain<br>Revolving | Lake Level<br>Special<br>Assessment |         |
| Assets                              |     |                            |    |                               |    |                    |                                     |         |
| Cash and cash equivalents           | \$  | 1,950                      | \$ | 266,406                       | \$ | 2,297              | \$                                  | 88,957  |
| Special assessments receivable      | Ф   | 1,930                      | Ф  | 257,369                       | Ф  | 2,297              | Ф                                   | 28,000  |
| Accounts receivable                 |     | =                          |    | 251,309                       |    | -                  |                                     | 28,000  |
| Due from other funds                |     | -                          |    | -                             |    | 337,192            |                                     | -       |
| Capital assets, net                 |     | -                          |    | -                             |    | 337,192            |                                     | -       |
| Capital assets, net                 |     |                            |    |                               |    | <u> </u>           |                                     |         |
| Total assets                        | \$  | 1,950                      | \$ | 523,775                       | \$ | 339,489            | \$                                  | 116,957 |
| Liabilities                         |     |                            |    |                               |    |                    |                                     |         |
| Due to other funds                  | \$  | -                          | \$ | 337,192                       | \$ | -                  | \$                                  | -       |
| Advances from primary government    |     | -                          |    | -                             |    | 339,489            |                                     | -       |
| Deferred revenue                    |     | -                          |    | 257,369                       |    | -                  |                                     | 28,000  |
| Long-term liabilities:              |     |                            |    |                               |    |                    |                                     |         |
| Due within one year                 |     | -                          |    | -                             |    | -                  |                                     | -       |
| Due in more than one year           |     |                            |    | -                             |    | -                  |                                     |         |
| Total liabilities                   |     | _                          |    | 594,561                       |    | 339,489            |                                     | 28,000  |
| Fund balances                       |     |                            |    |                               |    |                    |                                     |         |
| Unreserved, undesignated (deficit)  |     | 1,950                      |    | (70,786)                      |    | -                  |                                     | 88,957  |
| Total fund balances (deficit)       |     | 1,950                      | _  | (70,786)                      |    | -                  |                                     | 88,957  |
|                                     |     | -, 0                       |    | (,. 50)                       |    |                    |                                     | ,,      |
| Total liabilities and fund balances | \$  | 1,950                      | \$ | 523,775                       | \$ | 339,489            | \$                                  | 116,957 |

#### Net assets

Invested in capital assets, net of related debt Unrestricted

Total net assets

|    | cts<br>ke Level |     | Drain<br>struction | <br>nternal Service Drain quipment evolving | Total           | Δ. | ljustments   | of | ement<br>Net<br>sets |
|----|-----------------|-----|--------------------|---|-----------------|----|--------------|----|----------------------|
| N  | vorving         | Con | sti uction_        | <br>evolving                                | Total           | A  | ijustinents  | AS | seis                 |
| \$ | 16,415          | \$  | 3,897              | \$<br>67,821                                | \$<br>447,743   | \$ | - \$         |    | 447,743              |
|    | -               |     | -                  | -   | 285,369         |    | _            |    | 285,369              |
|    | 2,064           |     | -                  | -   | 2,064           |    | -            |    | 2,064                |
|    | =               |     | =                  | =   | 337,192         |    | (337,192)    |    | -                    |
|    | _               |     |                    | <br>450,061                                 | 450,061         |    | 376,598      |    | 826,659              |
| \$ | 18,479          | \$  | 3,897              | \$<br>517,882                               | \$<br>1,522,429 |    | 39,406       | 1  | ,561,835             |
|    |                 |     |                    |   |                 |    |              |    |                      |
| \$ | -               | \$  | -                  | \$<br>-                                     | \$<br>337,192   | \$ | (337,192) \$ |    | _                    |
|    | 18,479          |     | =                  | =   | 357,968         |    | -            |    | 357,968              |
|    | =               |     | -                  | -   | 285,369         |    | (285,369)    |    | -                    |
|    | -               |     | -                  | -   | -               |    | 11,000       |    | 11,000               |
|    | -               |     |                    | <br>-                                       | -               |    | -            |    | -                    |
|    | 18,479          |     | <u>-</u>           | -   | 980,529         |    | (611,561)    |    | 368,968              |
|    |                 |     | 3,897              | 517,882                                     | 541,900         |    | (541,900)    |    |                      |
|    |                 |     | 3,071              | 317,002                                     | 341,500         |    | (341,900)    |    |                      |
|    | -               |     | 3,897              | <br>517,882                                 | 541,900         |    | (541,900)    |    | -                    |
| \$ | 18,479          | \$  | 3,897              | \$<br>517,882                               | \$<br>1,522,429 | 3  |              |    |                      |
|    |                 |     |                    |   |                 |    |              |    |                      |
|    |                 |     |                    |   |                 |    | 826,659      |    | 826,659              |
|    |                 |     |                    |   |                 |    | 366,208      |    | 366,208              |
|    |                 |     |                    |   |                 | \$ | 1,192,867 \$ | 1. | ,192,867             |
|    |                 |     |                    |   |                 |    |              |    |                      |

# Drain Commission Component Unit Reconciliation of Governmental Fund Balance Sheet to Statement of Net Assets December 31, 2007

| Fund balances - Governmental funds   | \$<br>541,900   |
|--|-----------------|
| Amounts reported for <i>governmental activities</i> in the statement of net assets are different because:                |                 |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.  | 376,598         |
| Other long-term assets are not available to pay current year expenditures and, therefore, are not recorded in the funds. |                 |
| Add - deferred revenue on long-term special assessments receivable   | 285,369         |
| Long - term liabilities are not due and payable in the current period and are not reported in the funds:                 |                 |
| Drain notes payable  | <br>(11,000)    |
| Net assets of governmental activities  | \$<br>1,192,867 |

# Statement of Activities / Governmental Funds Revenue, Expenditures, and Changes in Fund Balances Drain Commission Component Unit For the Year Ended December 31, 2007

|                              | Debt               |    |                  |      |       |       | ~                 |
|------------------------------|--------------------|----|------------------|------|-------|-------|-------------------|
|                              | ervice             |    | Dusin            |      |       | T al- | Capital           |
|                              | Orain<br>struction |    | Drain<br>Special | Dra  | .in   |       | e Level<br>pecial |
|                              | Debt               |    | ssessment        | Revo |       | -     | essment           |
|                              | <br>осы:           | А  | sessificit       | KCVO | iving | Д     | SSIIICII          |
| Revenue                      |                    |    |                  |      |       |       |                   |
| Interest revenue             | \$<br>9            | \$ | 11,750           | \$   | -     | \$    | 2,800             |
| Equipment rentals            | -                  |    | -                |      | -     |       | -                 |
| Other revenue                |                    |    | 264,206          |      | -     |       | 14,000            |
| Total revenue                | <br>9              |    | 275,956          |      | -     |       | 16,800            |
| Expenditures/Expenses        |                    |    |                  |      |       |       |                   |
| Debt service:                |                    |    |                  |      |       |       |                   |
| Principal                    | -                  |    | 20,500           |      | -     |       | -                 |
| Public works                 | -                  |    | 284,987          |      | -     |       | 14,829            |
| Depreciation                 | -                  |    | -                |      | -     |       | -                 |
| Interest expense             | <br>               |    | -                |      | -     |       |                   |
| Total expenditures/expenses  | <br>               |    | 305,487          |      | -     |       | 14,829            |
| Net change in fund balances/ |                    |    |                  |      |       |       |                   |
| change in net assets         | 9                  |    | (29,531)         |      | -     |       | 1,971             |
| Fund balances / net assets,  |                    |    |                  |      |       |       |                   |
| beginning of year            | <br>1,941          |    | (41,255)         |      | -     |       | 86,986            |
| Fund balances / net assets,  |                    |    |                  |      |       |       |                   |
| (deficit) end of year        | \$<br>1,950        | \$ | (70,786)         | \$   | _     | \$    | 88,957            |

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|-----|-----|------|
| PΥ  | MIC | ects |
| 1 1 | UIL | CW   |
|     |     |      |

| Lake L |   | Cor | Drain<br>nstruction | Total        | A  | Adjustments  | Statement<br>of Net<br>Assets         |
|--------|---|-----|---------------------|--------------|----|--------------|---------------------------------------|
|        |   |     |                     |              |    |              |                                       |
| \$     | _ | \$  | 19                  | \$<br>14,578 | \$ | 2,408 \$     | 16,986                                |
|        | - |     | -                   | -            |    | 162,785      | 162,785                               |
|        | - |     | -                   | 278,206      |    | (65,906)     | 212,300                               |
|        |   |     | 19                  | 292,784      |    | 99,287       | 392,071                               |
|        |   |     | 19                  | 292,764      |    | 99,201       | 392,071                               |
|        |   |     |                     |              |    |              |                                       |
|        |   |     |                     |              |    |              |                                       |
|        | - |     | -                   | 20,500       |    | (20,500)     | -                                     |
|        | - |     | -                   | 299,816      |    | 53,931       | 353,747                               |
|        | - |     | -                   | -            |    | 71,793       | 71,793                                |
|        | - |     | -                   | -            |    | 210          | 210                                   |
|        | _ |     | _                   | 320,316      |    | 105,434      | 425,750                               |
|        |   |     |                     | •            |    | ·            | · · · · · · · · · · · · · · · · · · · |
|        |   |     |                     |              |    |              |                                       |
|        | - |     | 19                  | (27,532)     |    | (6,147)      | (33,679)                              |
|        |   |     |                     |              |    |              |                                       |
|        | - |     | 3,878               | 51,550       |    | 1,174,996    | 1,226,546                             |
|        |   |     |                     |              |    |              |                                       |
| \$     | _ | \$  | 3,897               | \$<br>24,018 | \$ | 1,168,849 \$ | 1,192,867                             |

# **Drain Commission Component Unit**

# Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance to the Statement of Activities For the Year Ended December 31, 2007

| Net change in fund balance - Governmental funds   | \$<br>(27,532) |
|---|----------------|
| Amounts reported for <i>governmental activities</i> in the statement of activities are different because:   |                |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.   |                |
| Deduct - depreciation expense   | (9,172)        |
| Repayment of debt principal is an expenditure in the funds but not in the statement of activities:  |                |
| Add - Payment of debt principal   | 20,500         |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, but rather are deferred to the following fiscal year.  |                |
| Deduct - change in deferred long-term receivables   | (65,906)       |
| Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The net revenue of the Drain Equipment revolving internal service fund is reported with governmental |                |
| activities on the statement of net assets.  | <br>48,431     |
| Change in net assets of governmental activities   | \$<br>(33,679) |

# Statement of Revenue, Expenses, and Changes in Net Assets Drain Commission Component Unit Internal Service - Drain Equipment Revolving Fund For the Year Ended December 31, 2007

| Revenue                       |            |
|-------------------------------|------------|
| Interest revenue              | \$ 2,408   |
| Equipment rental              | 162,785    |
| Total revenue                 | 165,193    |
| Expenses                      |            |
| Current                       |            |
| Public works                  | 53,931     |
| Debt service                  |            |
| Interest                      | 210        |
| Depreciation expense          | 62,621     |
| Total expenses                | 116,762    |
| Change in net assets          | 48,431     |
| Net assets, beginning of year | 469,451    |
|                               |            |
| Net assets, end of year       | \$ 517,882 |

# SINGLE AUDIT ACT COMPLIANCE

#### COUNTY OF HILLSDALE, MICHIGAN SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2007

| Federal Grantor/ Pass-Through Grantor/ Program Title | Federal<br>CFDA<br>Number | Grant/<br>Agreement/<br>Account Number | Receipts/<br>Revenue<br>Recognized | Disbursements/<br>Expenditures |
|--|---------------------------|--|------------------------------------|--------------------------------|
| U.S. DEPARTMENT OF HOUSING AND URBAN I               | DEVELOP:                  | MENT                                   |                                    |                                |
| Passed-through Community Action Agency -             |                           |  |                                    |                                |
| Community Development Grant                          | 14.228                    | n/a                                    | \$ 140,437                         | \$ 140,437                     |
| U.S. DEPARTMENT OF JUSTICE                           |                           |  |                                    |                                |
| Passed-through Michigan Supreme Court                |                           |  |                                    |                                |
| Hillsdale County Drug Court                          | 16.738                    | n/a                                    | 37,957                             | 37,957                         |
| U.S. DEPARTMENT OF TRANSPORTATION                    |                           |  |                                    |                                |
| Passed through Michigan Office of Highway Safety     | Planning                  |  |                                    |                                |
| Operation Spotlight Project                          | 20.600                    | n/a                                    | 10,180                             | 10,180                         |
| Youth Alcohol Enforcement                            | 20.601                    | n/a                                    | 11,374                             | 11,374                         |
|  |                           |  |                                    | ,                              |
| <b>Total Department of Transportation</b>            |                           |  | 21,554                             | 21,554                         |
| U.S. DEPARTMENT OF HEALTH AND HUMAN                  |                           |  |                                    |                                |
| SERVICES   |                           |  |                                    |                                |
| Passed-through the Department of Human Service       |                           |  |                                    |                                |
| IV-D Support Incentive                               | 93.563                    | n/a                                    | 94,412                             | 94,412                         |
| Child Support Enforcement:                           |                           |  |                                    |                                |
| Friend of the Court                                  | 93.563                    | n/a                                    | 365,631                            | 365,631                        |
| Prosecuting Attorney                                 | 93.563                    | n/a                                    | 56,651                             | 56,651                         |
| Total U.S. Department of Health and Human            |                           |  |                                    |                                |
| Services   |                           |  | 516,694                            | 516,694                        |
|  |                           |  |                                    |                                |
| U.S. DEPARTMENT OF HOMELAND SECURITY                 |                           |  |                                    |                                |
| Passed-through Michigan Department of State Polic    |                           | /-                                     | 16 440                             | 16 449                         |
| OMNI grant   | 84.186                    | n/a                                    | 16,448                             | 16,448                         |
| Emergency Management Performance Grant               | 97.042                    | n/a                                    | 8,107                              | 8,107                          |
| 2007 State Homeland Security Grant Program           | 97.067                    | n/a                                    | 19,345                             | 19,345                         |
|  |                           |  |                                    |                                |
| Total Michigan Department of State Police            | e                         |  | 43,900                             | 43,900                         |
| Passed-through the Michigan Department of Natural    | Resources                 | :                                      |                                    |                                |
| Marine Safety Program Grant                          | 97.012                    | n/a                                    | 21,098                             | 21,098                         |
| <b>Total Department of Homeland Security</b>         |                           |  | 64,998                             | 64,998                         |
| TOTAL FEDERAL FINANCIAL ASSISTAN                     | ICE                       |  | \$ 781,640                         | \$ 781,640                     |

#### **Note to Schedule Of Expenditures of Federal Awards**

For the Year Ended December 31, 2007

#### **Note 1** Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County of Hillsdale, Michigan, and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

June 27, 2008

To the Board of Commissioners of the County of Hillsdale Hillsdale, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Hillsdale County, Michigan*, as of and for the year ended December 31, 2007, and have issued our report thereon dated June 27, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered *Hillsdale County, Michigan's* internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as item 2007-1, 2007-2 and 2007-3 to be significant deficiencies internal control over financial reporting.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be presented or detected by the County's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiencies described above are not material weaknesses..

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether *Hillsdale County, Michigan's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Hillsdale County in a separate letter dated June 27, 2008.

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the County's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the audit committee, management and Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

June 27, 2008

To the Board of Commissioners of the County of Hillsdale Hillsdale, Michigan

#### **Compliance**

We have audited the compliance of *Hillsdale County, Michigan* (the "County") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2007. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2007.

#### **Internal Control Over Compliance**

The management of the County is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the County's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the County's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham

# **Schedule of Findings and Questioned Costs**

# For the Year Ended December 31, 2007

#### **SECTION I - SUMMARY OF AUDITORS' RESULTS**

#### **Financial Statements**

| Type of auditors' report issued:   | <u>Unqualified</u>  |
|--|---------------------|
| Internal control over financial reporting:   |                     |
| Material weakness(es) identified?  | yes <u>X</u> no     |
| Significant deficiency(ies) identified not considered to be material weaknesses?                                 | X yes none reported |
| Noncompliance material to financial statements noted?  | yes <u>X</u> no     |
| Federal Awards   |                     |
| Internal Control over major programs:  |                     |
| Material weakness(es) identified?  | yes <u>X</u> no     |
| Significant deficiency(ies) identified not considered to be material weaknesses?                                 | yesX_ none reported |
| Type of auditors' report issued on compliance for major programs:  | <u>Unqualified</u>  |
| Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)? | yesXno              |

#### **Schedule of Findings and Questioned Costs (Continued)**

#### For the Year Ended December 31, 2007

#### SECTION I - SUMMARY OF AUDITORS' RESULTS (Concluded)

Identification of major programs:

| <u>CFDA Number(s)</u>  | Name of Federal Program or Cluster |  |
|--|------------------------------------|--|
| 93.563   | Child Support Enforcement          |  |
| Dollar threshold used to distinguish between Type A and Type B programs: | <u>\$300,000</u>                   |  |
| Auditee qualified as low-risk auditee?                                   | X yes no                           |  |

#### SECTION II – FINANCIAL STATEMENT FINDINGS

#### 2007-1 – Preparation of Financial Statements in Accordance with GAAP

Criteria:

The preparation of financial statements in accordance with GAAP is the responsibility of the County's management and requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal books and records), and (2) reporting financial statements including the related footnotes (i.e., external financial reporting.)

Condition: As is the case with many smaller and medium-sized entities, the County has historically relied on its independent external auditors to assist in the preparation of the financial statements and footnotes as part of its external financial reporting process. Accordingly, the County's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditors, who cannot by definition be considered a part of the County's internal controls.

Cause:

This condition was caused by management's decision that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the time and expense of obtaining the necessary training and expertise required for the County to perform this task internally.

#### **Schedule of Findings and Questioned Costs (Continued)**

#### For the Year Ended December 31, 2007

#### Effect:

As a result of this condition, the County lacks internal controls over the preparation of financial statements in accordance with GAAP, and instead relies, in part, on its external auditors for assistance with this task.

# View of Responsible

**Officials:** 

The County has evaluated the benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interests of the County to outsource this task to its external auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

#### 2007-2 – Audit adjustments

**Criteria:** 

The County is responsible for the reconciliation of all general ledger accounts to their proper underlying balances for the purpose of creating a reasonably adjusted trial balance, from which the basic financial statements are derived.

**Condition:** During the course of the audit, there were several adjusting journal entries posted to the original "adjusted" trial balance we received. These entries were comprised of entries initiated by both the County and the auditors. Specific and significant material items that required correction included property tax revenue as well as accounts payable relating to construction.

Cause:

The County's internal controls did not detect all adjustments necessary to properly record year-end balances.

**Effect:** 

As a result of this condition, the County's accounting records were initially misstated by amounts material to the financial statements and significant audit adjustments were necessary in order to properly record revenue, receivables and deferred revenue related to property taxes and accounts payable.

#### **Schedule of Findings and Questioned Costs (Continued)**

#### For the Year Ended December 31, 2007

# View of Responsible Officials:

Counties, including Hillsdale County, were not given sufficient guidance by the Michigan Department of Treasury regarding the accounting treatment for property tax revenue recognition for the third year of the tax shift. In the future, proper accounting for general fund property taxes will be made.

#### 2007-3 - Trust and Agency fund accounting

**Criteria:** The Trust and Agency fund accounts for balances held in a fiduciary or agency

capacity. Detail records supporting these balances should be maintained by the entity to achieve proper internal controls and to ensure that the related control accounts (general ledger balances) are correct. This is a responsibility of the

government's financial function.

**Condition:** In our tests of balances at December 31, 2007, we determined that certain balances

of the 701 fund were not reconciled, and for those in which reconciliations were made, differences between the general ledger account and supporting details were

identified. This is a repeat comment from the prior year.

Cause: This condition was caused by the County's inability to maintain the

reconciliations on a timely basis.

**Effect:** As a result of this condition, the government lacks internal controls over the

maintenance of these accounts, and results in a possibility the underlying general ledger account will have to be adjusted, with adjustments being financed by (or

credited to ) the general fund.

#### View of Responsible

**Officials:** 

The County will make every effort in 2008 to reconcile accounts of the agency fund, and to make any necessary adjustments thereto.

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#### **Schedule of Findings and Questioned Costs (Concluded)**

For the Year Ended December 31, 2007

#### SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

#### SECTION IV - PRIOR YEAR FINDINGS

#### 2006-2 - Trust and Agency fund accounting

The County intends to implement procedures to ensure there are timely reconciliations of the Trust and Agency accounts.



June 27, 2008

To the Board of Commissioners Hillsdale County

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the *Hillsdale County* (the "County") for the year ended December 31, 2007, and have issued our report thereon dated June 27, 2008. Professional standards require that we provide you with the following information related to our audit.

# Our Responsibility Under Auditing Standards Generally Accepted in the United States of America and OMB Circular A-133

As stated in our engagement letter dated February 1, 2008, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether the *County's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Circular A-133, we examined, on a test basis, evidence about the *County's* compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* applicable to each of its major federal programs for the purpose of expressing an opinion on the *County's* compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the *County's* compliance with those requirements.

#### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on May 13, 2008.

#### Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the *County* are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future.
- Management's estimate of the accrued compensated absences is based on current hourly rates and policies regarding payment of sick and vacation banks.
- Management's estimate of the insurance claims incurred but not reported is based on information provided by the entity's third party administrators and subsequent claims activity.

We evaluated the key factors assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statements may be affected by unusual transactions, including nonrecurring transactions. There were no significant or unusual transactions noted during the year.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management: Adjustments to property taxes and the related receivables and deferrals as well as adjustments to accrue amounts due for construction activities and insurance payments incurred during 2007.

#### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 27, 2008.

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the governing body and management of *Hillsdale County* and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rehmann Loham

#### **Hillsdale County**

#### **Comments and Recommendations**

#### For the Year Ended December 31, 2007

In planning and performing our audit of the financial statements of the Hillsdale County as of and for the year ended December 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the County's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. The deficiencies we noted that we consider to be significant deficiencies are described in the Schedule of Findings and Questioned Costs in the County's Single Audit report.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

#### **Other Matters**

#### Payroll approval

During the course of our audit we noted that there is no documented approval of the payroll registers. The independent review and approval of payroll registers is an important internal control, especially since the County's payroll expenditures are such a significant amount of total expenses. In order to enhance internal controls in this area, we recommend that an appropriate individual review and approve the payroll register prior to the payroll checks being run, and that this review be documented.

#### **Hillsdale County**

#### **Comments and Recommendations (Continued)**

#### For the Year Ended December 31, 2007

#### **Financial Coordinator Position (Repeat comment)**

Our review of the operations of the County, and knowledge of other municipalities of comparable size across the State would indicate that Hillsdale County is understaffed relative to its accounting function. In our opinion, the accounting function needs to be better coordinated between departments. The County is presently on a cash basis general ledger system, and the conversion to the accrual basis of accounting at the end of the year takes a significant amount of time of various County personnel and representatives of the outside audit firm to bring the general ledger system into compliance with the modified accrual basis of accounting for the governmental funds and the accrual basis for the proprietary funds.

#### **Entries to Fund Balance accounts (Repeat comment)**

We have noted that there are numerous charges and credits to the beginning fund balance or retained earnings accounts of many funds throughout the year. These charges and credits should be minimized and reserved for larger prior period adjustment amounts. Most of these kinds of adjustments which have historically been coded directly to the fund balance/retained earnings accounts should be coded to a revenue or expense account of the current year for full disclosure and proper tracking, and to provide for a smoother closing out and audit process.

#### **Financial Policies and Procedures Manual**

In order to facilitate financial processes, and to provide guidance on various policies and procedures, we recommend that the County consider preparing a complete financial policies and procedures manual. This would provide guidance all in one place on things such as purchasing procedures, receipt procedures, capitalization policies, etc.

#### **OPEB Liability (Informational point)**

The County, as well as other governmental units which offer other post employment benefits (health and life insurance benefits to retirees, or "OPEB") are going to require recording the annual cost and liability for these benefits in the annual financial statements. Up until this new accounting standard is implemented, governmental units, including the County, have been on a "pay as you go" or cash basis to reflect these costs in their financial statements. This accounting treatment was in place for the County through the fiscal year ended December 31, 2007. Then, for fiscal year 2008, this new reporting standard will require an actuarial report in order to determine funding requirements to force recording of a liability while service is rendered (normal cost), plus an adjustment for past service costs (called amortization of actuarial accrued liability).

#### **Hillsdale County**

#### **Comments and Recommendations (Concluded)**

#### For the Year Ended December 31, 2007

The amount of the annual "ARC" expense must be recorded on each entity's financial statements. To the extent that this annual "ARC" amount is not currently funded, the under-funding must be reported on the entity's balance sheet as a liability.

This comment is intended as an informational point. Accordingly, the County should make sure all preparations and forecasts are addressed as the implementation date draws nearer.

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